



Belleville Public Library and John M. Parrott Art Gallery  
254 Pinnacle Street, Belleville, Ontario K8N 3B1  
TEL: (613) 968-6731 www.bellevillelibrary.ca

**The Minutes of the Regular Meeting of the Belleville Public Library  
Board on Tuesday, 17 December 2024 at 6:00 PM**

**Present:** Councillor P. Carr (Chair); P. Appolon; G. Fraiberg; S. Jennings;  
E. Lindenberg; M. Roberts; Councillor M. Seu

T. Pross, CEO; H. Dewar, Manager of Public Service;  
J. Van Manen, Payroll and Accounts Administrator

**Regrets:** R. Ingersoll; Councillor C. Malette

**Media:** None

1. **Call to Order:** The meeting was called to order by the Chair at 6:00 p.m.

2. **Declarations of pecuniary interest by Board Members:** None

3. **Motion to approve the agenda for the Regular Meeting of 17 December 2024:**

**MOVED** by G. Fraiberg, **SECONDED** by E. Lindenberg, THAT the agenda for the Regular Meeting of 17 December 2024 be approved. **CARRIED**

4. **Motion to approve the minutes for the Regular Meeting of 19 November 2024:**

**MOVED** by P. Appolon, **SECONDED** by S. Jennings, THAT the minutes for the Regular Meeting of 19 November 2024 be approved. **CARRIED**

No business arising from the minutes.

5. **Items for Information**

- **Statistics November 2024**
- **Media Report**

**MOVED** E. Lindenberg, **SECONDED** by M. Roberts, THAT the items for information be received. **CARRIED**

6. **Financial Statement to 30 November 2024**

**MOVED** by M. Roberts, **SECONDED** by E. Lindenberg, THAT the Financial Statement to 30 November 2024 be approved as presented. **CARRIED**



**7. Report to the Belleville Public Library Board 24\_17: RFP for Security guard services**

**MOVED** by S. Jennings, **SECONDED** by G. Fraiberg, THAT the Board receives report 24\_17: RFP for security guard services and instructs the CEO to initiate and release a formal Request for Proposals for providing security guard services to the Library for all hours open to the public. **CARRIED**

**8. 2025 Board Meeting Dates for approval**

**MOVED** by Councillor Seu, **SECONDED** by E. Lindenberg, THAT the Board approves the 2025 regular meeting dates as presented. **CARRIED**

**9. Report to the Belleville Public Library Board 24\_18: Library Room Rental rates for 2025**

**MOVED** by S. Jennings, **SECONDED** by P Appolon, THAT the Board receives report 24\_18: Library Room rental rates for 2025, and approves the proposed 2025 room rental rates, AND THAT the Board instructs the CEO to draft a policy related to Gallery space rentals to present to the Board at a future meeting. **CARRIED**

**10. Other business:**

Councillor Carr thanked the Library Staff and Library Board for their dedicated service and wished everyone a Merry Christmas and Happy New Year.

**11. Next meeting January 21, 2025**

**Adjournment:** The meeting was adjourned at 6:45 p.m. on a motion by S. Jennings.