



Belleville Public Library and John M. Parrott Art Gallery  
254 Pinnacle Street, Belleville, Ontario K8N 3B1  
TEL: (613) 968-6731 www.bellevillelibrary.ca

## **The Minutes of the Regular Meeting of the Belleville Public Library Board on Tuesday, 17 September 2024 at 6:00 PM**

**Present:** Councillor P. Carr (Chair); P. Appolon; Councillor L. Chatten; G. Fraiberg;  
S. Jennings; M. Roberts

T. Pross, CEO; H. Dewar, Manager of Public Service;  
J. Van Manen, Administrative Assistant

**Regrets:** R. Ingersoll; E. Lindenberg; Councillor C. Malette

**Media:** None

1. **Call to Order:** The meeting was called to order by the Chair at 6:00 p.m.

2. **Declarations of pecuniary interest by Board Members:** None

3. **Motion to approve the agenda for the Regular Meeting of 17 September 2024:**

**MOVED** by G. Fraiberg, **SECONDED** by Councillor Chatten, THAT the agenda for the Regular Meeting of 17 September 2024 be approved. **CARRIED**

4. **Welcome new Board Trustee**

The Board welcomed new Board Trustee Sheridan Jennings.

5. **Motion to approve the minutes for the Regular Meeting of 18 June 2024:**

**MOVED** by M Roberts, **SECONDED** by P Appolon, THAT the minutes for the Regular Meeting of 18 June 2024 be approved. **CARRIED**

No business arising from the minutes.

6. **Items for Information**

- **Statistics June, July and August 2024**
- **Media Report**

**MOVED** Councillor Chatten, **SECONDED** by M. Roberts, THAT the items for information be received. **CARRIED**



## 7. Financial Statement to 31 August 2024

**MOVED** by M Roberts, **SECONDED** by Councillor Chatten, THAT the Financial Statement to 31 August 2024 be approved as presented. **CARRIED**

## 8. Report to the Belleville Public Library Board 24\_11: 2024 Summer Reading Club roundup

**MOVED** by Councillor Chatten, **SECONDED** by P. Appolon, THAT the Board receives Report 24\_11: Summer Reading Club roundup for information. **CARRIED**

## 9. Report to the Belleville Public Library Board 24\_12: Strategic Action Plan update and review

**MOVED** by Councillor Chatten, **SECONDED** by S. Jennings, THAT the Board receives report 24\_12: Strategic Action Plan update and review for information. **CARRIED**

## 10. Policy Approval: BPL026 Use of Mobile Devices

**MOVED** by Councillor Chatten **SECONDED** by S. Jennings, THAT the Board approves Policy BPL026: Use of Mobile Devices, as presented. **CARRIED**

## 11. 2025 Operating Budget: planning for finance meeting and budget approvals

The Board scheduled a Finance committee meeting on October 8, 2024, 6:00 p.m.

## 12. Other business:

Accessibility work outside library – City capital project has started, unsure of completion date.

Staff Appreciation date set for November 26, 2024, 9:30 – 11:30 a.m. Invitation to be sent out.

Report or update requested for next meeting regarding underrepresented groups / children with special needs and the library's plan to reach this community.

## 13. Next meeting November 19, 2024

**Adjournment:** The meeting was adjourned at 6:47 p.m. on a motion by Councillor Chatten.