



**The Minutes of the Regular Meeting of the Belleville Public Library  
Board on Tuesday, July 21, 2020 at 6:00 PM online at  
Zoom due to Covid-19**

**Present:** Councillor G. Thompson (Chair); G. Antworth; M. Butler; C. Feeney;  
G. Fraiberg; Councillor S. Kelly; B. Phieffer; M. Roberts  
T. Pross, CEO; H. Dewar, Manager of Public Services; J. Alyea, Secretary

**Regrets:** Councillor P. Carr

**Guest:** Janna Busse (6:00-6:30 pm.)

**Media:** None

1. **Call to Order:** The meeting was called to order by the Chair at 6:00 p.m.

2. **Declarations of pecuniary interest by Board Members:** None.

3. **Motion to approve the agenda for the Regular Meeting of 21 July 2020:**

**MOVED** by G. Fraiberg, **SECONDED** by Councillor Kelly, THAT the agenda for the Regular Meeting of 21 July 2020 be approved. **CARRIED**

4. **Motion to approve the minutes for the Regular Meeting of 16 June 2020:**

**MOVED** by M. Roberts, **SECONDED** by B. Phieffer, THAT the minutes for the Regular Meeting of 16 June 2020 be approved. **CARRIED**

No business arising from the minutes.

5. **Items for Information:**

**Statistics April, May and June 2020**

**CEO's Report**

**Media Report**

**MOVED** by M. Butler, **SECONDED** by G. Antworth, to receive the Items for Information. **CARRIED**

6. **Financial Statement to 31 July 2020:**

**MOVED** by M. Roberts, **SECONDED** by M. Butler, THAT the Financial Statement to 31 July 2020 be approved. **CARRIED**



**7. Phase 3 opening plan report:**

**MOVED** by G. Fraiberg, **SECONDED** by G. Antworth, THAT the Belleville Public Library Board receives the Phase 3 opening plan report for information.

**CARRIED**

**8. Café leasing and rent relief report:**

**MOVED** by C. Feeney, **SECONDED** by B. Phieffer, THAT the Library Board will not bill the Focus Coffee Bar (the café) for rent owed in 2020 until the month of August, 2020, to reflect the closure of the Library to the public, thereby providing rent relief for the café in the amount of \$2,247.31. Rent charges will be levied for the months of August to December, 2020, and going forward, as per the lease agreement. **CARRIED**

**9. Other Business:**

Councillor Kelly discussed the possibility of offering study space for post-secondary students who are participating in e-learning. An ad hoc committee will be formed comprising of Board members, with possibly an educator or student to represent the education sector, to discuss planning to support students who need to study / do online coursework.

Mel Butler inquired about the next strategic planning session. The 2020-2025 strategic plan will be pursued in the coming months with the Long Range Planning committee.

**10. Next meeting: Tuesday, September 15, 2020 – 6:00 pm. in Parrott Gallery 1, 3<sup>rd</sup> Floor**

**11. Adjournment:** The meeting was adjourned at 7:15 p.m. on a motion by C. Feeney.