



Belleville Public Library and John M. Parrott Art Gallery
254 Pinnacle Street, Belleville, Ontario K8N 3B1
TEL: (613) 968-6731 www.bellevillelibrary.ca

The Minutes of the Regular Meeting of the Belleville Public Library Board on Tuesday, 21 February 2023 at 6:00 PM

Present: Councillor P. Carr; P. Appolon; Councillor L. Chatten; G. Fraiberg;
A. Hallaran; R. Ingersoll; Councillor C. Malette; M. Roberts

T. Pross, CEO; H. Dewar, Manager of Public Services;
J. Van Manen, Administrative Assistant

Regrets: E. Lindenberg

Media: None

1. **Call to Order:** The meeting was called to order by the Chair at 6:00 p.m.

2. **Declarations of pecuniary interest by Board Members:** None.

3. **Motion to approve the agenda for the Regular Meeting of 21 February 2023:**

MOVED by Councillor Chatten, **SECONDED** by G. Fraiberg, THAT the agenda for the Regular Meeting of 21 February 2023 be approved. **CARRIED**

4. **Motion to approve the minutes for the Regular Meeting of 17 January 2023:**

MOVED by M Roberts, **SECONDED** by Councillor Chatten, THAT the minutes for the Regular Meeting of 17 January 2023 be approved.
CARRIED

No business arising from the minutes.

5. **Items for Information**

Statistics January 2023
CEO's Report
Media Report

MOVED G. Fraiberg, **SECONDED** by Councillor Malette, to receive the Items for Information. **CARRIED**

6. **Financial Statement to 31 January 2023**

MOVED by M. Roberts, **SECONDED** by Councillor Chatten, THAT the Financial Statement to 31 January 2023 be approved. **CARRIED**



7. Board Resources for Public Library Board Trustees: list of online resources and instructions for completing mandatory accessible customer service training.

MOVED by A. Hallaran, **SECONDED** by Councillor Malette, THAT the Board Trustee Resource list be received for information; and THAT all Trustees who have not previously completed accessible customer service training are asked to complete the online training indicated by 31 March 2023, and to submit documentation indicating completion to the CEO for filing. **CARRIED**

8. Policy Approval: 2023 Health and Safety Policy review/approval (annual requirement)

MOVED by M. Roberts, **SECONDED** by R. Ingersoll, THAT the 2023 Health and Safety Policy be approved as presented. **CARRIED**

9. Report to the Board 23_02: Gallery exhibition artist shipping cost subsidy request for approval

MOVED by Councillor Chatten, **SECONDED** by R. Ingersoll, THAT the Board authorizes the CEO to spend up to \$2,000 to support shipping and insurance costs for artwork by artist Rosemary Sloat for her exhibition at the Parrott Art Gallery starting August 2023, paid for from the McConnell Special Project reserve. **CARRIED**

10. OLS Board Assemblies representative appointment: one Trustee required to take part in Ontario Library Service Board Assembly Meetings (online twice annually).

More information: <https://www.olservice.ca/about>

MOVED by G Fraiberg, **SECONDED** by P. Appolon, THAT the Board appoints A. Hallaran as the Belleville representative for the Ontario Library Service Board Assembly for our region, with Councilor Chatten as alternate. **CARRIED**

11. Motion to enter into In Camera session to consider the following items, pursuant to the Public Libraries Act, s. 16.1:

- In camera report on matters related to labour relations / employee negotiations

MOVED by Councillor Chatten, **SECONDED** by Councillor Malette, THAT the Board enter into In Camera Session. **CARRIED**



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12. Motion to go out of In Camera session and return to the Regular Meeting

MOVED by Councillor Chatten, **SECONDED** by G. Fraiberg, THAT the Board go out of In Camera session and return to the Regular Meeting. **CARRIED**

13. Report to the Board 23_03: Medici TV digital resource, budget approval.

MOVED by Councillor Chatten, **SECONDED** by G Fraiberg, THAT the Board receives Report 23_03 and approves the addition of the Medici TV digital resource to the Virtual Branch collection, at a cost not to exceed \$2,500 CAD before tax, subject to final City of Belleville approval of the 2023 Library Operating Budget request. **CARRIED**

14. Report to the Board 23_04: Finance Committee approved 2023 Operating budget for Board approval and submission to the City of Belleville.

MOVED by Councillor Malette, **SECONDED** by M Roberts, THAT the Report to the Board 23_04: Finance Committee approved 2023 Operating budget be approved as presented, and THAT the CEO is directed to submit the budget information with the 2023 Municipal Operating Grant request to the City of Belleville for consideration by Council.” **CARRIED**

15. Other Business: None

16. Next meeting: April 18, 2023

17. Adjournment: The meeting was adjourned at 6:57 p.m. on a motion by Councillor Malette.