



Belleville Public Library and John M. Parrott Art Gallery
254 Pinnacle Street, Belleville, Ontario K8N 3B1
TEL: (613) 968-6731 www.bellevillelibrary.ca

**The Minutes of the Regular Meeting of the Belleville Public Library
Board on Tuesday, October 19, 2021 at 6:00 PM
Library Meeting Room**

Present: Councillor G. Thompson (Chair); G. Antworth; M. Butler; G. Fraiberg;
J May-Anderson; M. Roberts

T. Pross, CEO; H. Dewar, Manager of Public Services;
J. Van Manen, Administrative Assistant

Absent: Councillor P. Carr; Councillor C. Feeney; B. Phieffer

Media: None

1. **Call to Order:** The meeting was called to order by the Chair at 6:00 p.m.

2. **Declarations of pecuniary interest by Board Members:** None.

3. **Motion to approve the agenda for the Regular Meeting of 19 October 2021:**

MOVED by G. Fraiberg, **SECONDED** by M. Roberts, THAT the agenda for
the Regular Meeting of 19 October 2021 be approved. **CARRIED**

4. **Motion to approve the minutes for the Regular Meeting of 14 September 2021:**

MOVED by J. May-Anderson, **SECONDED** by G. Antworth, THAT the
minutes for the Regular Meeting of 14 September 2021 be approved.
CARRIED

No business arising from the minutes.

5. **Items for Information:**

Statistics July, August, September 2021
CEO's Report
Media Report

MOVED by G. Fraiberg, **SECONDED** by J. May-Anderson, to receive the Items for
Information. **CARRIED**

6. **Financial Statement to 30 September 2021:**

MOVED by M. Roberts, **SECONDED** by M. Butler, THAT the Financial Statement to 30
September 2021 be approved. **CARRIED**



7. BPL 022 Policy for approval: Mandatory Vaccination Against Covid 19 policy for staff approval

MOVED by G. Fraiberg, **SECONDED** by M. Butler, THAT the Belleville Public Library Board approves **Policy BPL 022 Mandatory Vaccination Against Covid 19**, as amended with “may be subject to progressive discipline”. **CARRIED**

8. Approval of accession – adding new Manly MacDonald piece to permanent collection

MOVED by M. Roberts, **SECONDED** by G. Antworth, THAT the Belleville Public Library Board approves the accession of the newly acquired Manly MacDonald oil painting, “*Sawmill, Plainfield*”, as a new addition to the permanent collection of the John M. Parrott Art Gallery; and THAT the Board approves the transfer of **\$3,669.84** from the Parrott Deferred Revenue Fund to the 2021 Operating Budget to fund the cost of the auction purchase including fees, shipping and insurance. **CARRIED**

9. Delaney fund report and reserve transfer / scholarship award

MOVED by J. May-Anderson, **SECONDED** by G. Antworth, THAT the Library Board authorizes the CEO to initiate a transfer of \$212.00 from the 2021 operating budget to the Olive Delaney Trust Fund, to restore the fund to its original principal of \$2,152.00, funded by the surplus salary funds. **CARRIED**

MOVED by J. May-Anderson, **SECONDED** by G. Antworth, THAT the Library Board awards a Scholarship to former General Assistant Ella Whitney, as nominated by Fanny Tom, Circulation Supervisor, in the amount of \$300, to be paid from the 2021 operating budget, funded by surplus salary funds. **CARRIED**

10. Strategic plan 2021-2026 first draft approval

Deferred to the November meeting.

11. Revised Capital budget submission

MOVED by M. Roberts, **SECONDED** by J. May-Anderson, THAT the Belleville Public Library Board approves the revised Capital Budget Submission for technology upgrades and a new wireless internet system as presented, for a total project budget of \$50,000; and THAT the Board directs the CEO to submit the request to the City of Belleville Finance Department to be considered as part of the 2022 Capital Budget process; and THAT the Board commits up to \$40,000 from the Library Equipment Reserve to fund the project, for a total request of \$10,000. **CARRIED**



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12. Other Business: None

13. Next meeting: Tuesday, November 16, 2021 – 6:00 p.m., Library Meeting Room

14. Adjournment: The meeting was adjourned at 7:20 pm on a motion by M. Butler.