



Belleville Public Library and John M. Parrott Art Gallery
254 Pinnacle Street, Belleville, Ontario K8N 3B1
TEL: (613) 968-6731 www.bellevillelibrary.ca

**The Minutes of the Regular Meeting of the Belleville Public Library
Board on Tuesday, 19 December 2023 at 6:00 PM**

Present: Councillor P. Carr; P. Appolon; R. Ingersoll; G. Fraiberg; E. Lindenberg;
Councillor C. Malette; M. Roberts

T. Pross, CEO; H. Dewar, Manager of Public Service;
J. Van Manen, Administrative Assistant

Regrets: Councillor L. Chatten; A. Hallaran

Media: None

1. **Call to Order:** The meeting was called to order by the Chair at 6:05 p.m.

2. **Declarations of pecuniary interest by Board Members:** None

3. **Motion to approve the agenda for the Regular Meeting of 19 December 2023:**

MOVED by G Fraiberg, **SECONDED** by M. Roberts, THAT the agenda for the Regular Meeting of 19 December 2023 be approved. **CARRIED**

4. **Motion to approve the minutes for the Regular Meeting of 21 November 2023:**

MOVED by P. Appolon, **SECONDED** by R. Ingersoll, THAT the minutes for the Regular Meeting of 21 November 2023 be approved. **CARRIED**

No business arising from the minutes.

5. **Items for Information**

Statistics November 2023

Media Report

MOVED G. Fraiberg, **SECONDED** by M Roberts, THAT the items for information be received. **CARRIED**

6. **Financial Statement to 30 November 2023**

MOVED by M. Roberts, **SECONDED** by E. Lindenberg, THAT the Financial Statement to 30 November 2023 be approved as presented. **CARRIED**



7. 2024 Board Meeting Dates

MOVED by G. Fraiberg, **SECONDED** by Councillor Malette, THAT the Board approves the 2024 Board Meeting dates as presented. **CARRIED**

8. Report to the Board 23_18: Fire panel replacement project

MOVED by Councillor Malette, **SECONDED** by R. Ingersoll, THAT the Board receives report 23_18: Fire panel replacement project, and approves the installation of a new Edwards EST3X fire alarm control panel by Front Line Fire Protection, as per quote 2023_21, as recommended by City of Belleville Facilities staff, at a cost of \$22,697 plus non-refundable HST, to be funded by the Capital Equipment Reserve fund. **CARRIED**

9. Report to the Board 23_19: Future emergency building repair items

MOVED by R. Ingersoll, **SECONDED** by Councillor Malette, THAT the Board authorizes the CEO to approve and issue purchase orders for any urgent, essential building repairs or capital equipment replacements, when such repairs or replacements are recommended by the City of Belleville Facilities Manager for immediate attention, with the formal approval request with recommended funding source submitted to the Board as soon as practicable. **CARRIED**

10. Report to the Board 23_20: Reserve fund transfer authorization

MOVED by M. Roberts, **SECONDED** by P. Appolon, THAT the Board approves the transfer of \$7,700 from the Parrott Deferred Revenue Reserve account to the 2023 Operating Budget, to fund the insurance appraisals on all original paintings by Manly MacDonald in the Gallery's permanent collection, as approved by Board resolution in September 2022

AND THAT the Board approves the transfer of \$2,000 from the McConnell Special Projects Reserve to the 2023 Operating Budget, to fund shipping and insurance cost for the Rosemary Slood art exhibition, as approved by Board resolution in February 2023

AND THAT the Board approves the transfer of \$2,386 from the McConnell Special Projects Reserve to the 2023 Operating Budget, to fund the Library Board Fall Author Series, as approved by Board resolution in June of 2023. **CARRIED**



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11. Motion to enter into In Camera session to consider the following items, pursuant to the Public Libraries Act, s. 16.1:

- In camera report on matters related to labour relations / employee negotiations

MOVED by G. Fraiberg, **SECONDED** by R. Ingersoll, THAT the Board enter into In Camera Session. **CARRIED**

12. Motion to go out of In Camera session and return to the Regular Meeting

MOVED by E. Lindenberg, **SECONDED** by M. Roberts, THAT the Board go out of In Camera session and return to the Regular Meeting. **CARRIED**

13. Other business

14. Next meeting January 16, 2024

Adjournment: The meeting was adjourned at 7:00 p.m. on a motion by M. Roberts