



Belleville Public Library and John M. Parrott Art Gallery
254 Pinnacle Street, Belleville, Ontario K8N 3B1
TEL: (613) 968-6731 www.bellevillelibrary.ca

**The Minutes of the Regular Meeting of the Belleville Public Library
Board on Tuesday, 19 April 2022 at 6:00 PM
by ZOOM**

Present: Councillor P. Carr (Chair); G. Antworth; M. Butler; Councillor C. Feeney;
G. Fraiberg; J May-Anderson; M. Roberts; Councillor G. Thompson

T. Pross, CEO; H. Dewar, Manager of Public Services;
J. Van Manen, Administrative Assistant

Regrets: B. Phieffer

Media: None

1. **Call to Order:** The meeting was called to order by the Chair at 6:00 p.m.

2. **Declarations of pecuniary interest by Board Members:** None.

3. **Motion to approve the agenda for the Regular Meeting of 19 April 2022:**

MOVED by Councillor Feeney, **SECONDED** by J May-Anderson, THAT the agenda for the Regular Meeting of 19 April 2022 be approved. **CARRIED**

4. **Motion to approve the minutes for the Regular Meeting of 15 February 2022:**

MOVED by M. Roberts, **SECONDED** by Councillor Thompson, THAT the minutes for the Regular Meeting of 15 February 2022 be approved.

CARRIED

No business arising from the minutes.

5. **Items for Information**

Statistics February and March 2022

CEO's Report

Media Report

MOVED G. Fraiberg, **SECONDED** by J May-Anderson, to receive the Items for Information. **CARRIED**



6. Financial Statement to 31 March 2022

MOVED by M. Roberts, **SECONDED** by G. Antworth, THAT the Financial Statement to 31 March 2022 be approved. **CARRIED**

7. Report to the Board 22_07: Accessibility upgrade project design plans for review

MOVED by Councillor Feeney, **SECONDED** by G. Antworth, THAT the Belleville Public Library Board endorses the design plans for the City of Belleville capital project accessibility upgrades to the Library building as presented. **CARRIED**

8. Strategic Planning: Action plan for information

MOVED by Councillor Feeney, **SECONDED** by G. Antworth, THAT the Belleville Public Library Board receives the 2022-2023 Strategic Action Plan for information. **CARRIED**

9. Report to the Board 22_08: Revised 2021 actuals and reserve transfer approvals:

MOVED by Councillor Thompson, **SECONDED** by J May-Anderson, THAT the Belleville Public Library Board authorizes the transfer of \$50,000 from 2021 surplus operating funds to the Library Capital Equipment reserve fund, and THAT the previous authorization of a reserve transfer to \$80,000 has been rescinded. **CARRIED**

10. Policy update and review: BPL018 Fundraising

MOVED by G. Antworth, **SECONDED** by J May-Anderson, THAT the Belleville Public Library Board approves the updated Fundraising policy and appendices as presented. **CARRIED**

11. Policy update and review: BPL001 Rules of Conduct

MOVED by G. Fraiberg, **SECONDED** by M. Roberts, THAT the Belleville Public Library Board approves the updated code of conduct policy as presented. **CARRIED**



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12. Report to the Board 22_09: Project approval for insurance appraisal of Manly MacDonald collection

MOVED by Councillor Thompson, **SECONDED** by Councillor Feeney, THAT the Belleville Public Library Board defer the decision on the Manly MacDonald insurance appraisal project, and THAT the Board directs the CEO to prepare a full report on the insurance coverage for the Gallery permanent collection and anticipated impact of new appraisals on premium costs, to be presented to the Board at a future meeting.

CARRIED

13. Other Business: None

14. Next meeting: Tuesday, June 21, 2022

15. Adjournment: The meeting was adjourned at 6:45 pm on a motion by Councillor Thompson.