



**The Minutes of the Regular Meeting of the Belleville Public Library  
Board on Tuesday, September 17, 2019 at 6:00 PM in the Board  
Room of the Belleville Public Library**

**Present:** Councillor P. Carr (Chair); G. Antworth; M. Butler; G. Fraiberg;  
Councillor S. Kelly; B. Phieffer; M. Roberts; Councillor G. Thompson

T. Pross, CEO; H. Dewar, Manager of Public Services; J. Alyea, Secretary

**Regrets:** C. Feeney

**Media:** None

1. **Call to Order:** The meeting was called to order by the Chair at 6:00 p.m.
2. **Declarations of pecuniary interest by Board Members:** None.
3. **Motion to approve the agenda for the Regular Meeting of 17 September 2019:**

**MOVED** by Councillor Kelly, **SECONDED** by M. Roberts, THAT the agenda for the Regular Meeting of 17 September 2019 be approved. **CARRIED**

4. **2018 Audited Financial Statements:**

Victoria Stone, Welch LLP Chartered Accountants presented the 2018 final Audited Financial Statements for approval.

**MOVED** by Councillor Thompson, **SECONDED** by G. Fraiberg, THAT the 2018 Audited Financial Statements be approved. **CARRIED**

5. **Motion to approve the minutes for the Regular Meeting of 16 July 2019:**

**MOVED** by G. Antworth, **SECONDED** by B. Phieffer, THAT the minutes for the Regular Meeting of 16 July 2019 be approved. **CARRIED**

No business arising from the minutes.

6. **Items for Information:**

**Statistics for July & August 2019**

**CEO's Report**

**Correspondence**

**Media List**

**Incident Reports**

**MOVED** by M. Roberts, **SECONDED** by G. Antworth, to receive the Items for Information. **CARRIED**



**7. Financial Statement to 31 August 2019:**

**MOVED** by M. Roberts, **SECONDED** by Councillor Kelly, THAT the Financial Statement to 31 August 2019 be approved. **CARRIED**

**8. Staff & volunteer recognition event:**

**MOVED** by M. Butler, **SECONDED** by Councillor Kelly, THAT the Library Board approves the closure of the Library and Gallery on Wednesday November 13<sup>th</sup>, 2019, from 9:30 a.m. to 12:00 p.m. for an event to recognize the staff, volunteers and Board members for the Library and Gallery. **CARRIED**

**9. Paper-free Board meetings:**

Board agendas will be digital and sent by email, unless a paper copy is requested.

**10. Motion to enter into In Camera session to consider the following items, pursuant to the Public Libraries Act, s.16.1:**

- In camera report on matters related to labour relations / employee negotiations.
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**MOVED** by Councillor Thompson, **SECONDED** by G. Antworth, THAT the Library Board enter into the In Camera session. **CARRIED**

**11. MOVED** by B. Phieffer, **SECONDED** by G. Antworth,, THAT the Library Board move out of the In Camera Session and return to the regular meeting. **CARRIED**

**12. Other Business:**

**MOVED** by Councillor Kelly, **SECONDED** by G. Antworth, THAT the CEO meet with Councillor Kelly and any other Board members who wish to attend to discuss developing a media strategy for the Library and Gallery. **CARRIED**

**13. Next meeting: Thursday, October 10, 2019 – 6:00 pm. in the Board Room.**

**14. Adjournment:** The meeting was adjourned at 7:30 pm. on a motion by Councillor Thompson.