



**The Minutes of the Regular Meeting of the Belleville Public Library Board
on Tuesday, January 16, 2018 at 6:00 PM in the Betty Colden Room
of the Belleville Public Library**

Present: S. Andrews; M. Butler; Councillor P. Carr; G. Chipertzak;
G. Fraiberg; E. Lindenberg; Councillor M. Panciuk; M. Roberts;
Councillor G. Thompson

T. Pross, CEO; H. Dewar, Manager of Public Services; J. Alyea, Secretary

Regrets: None

Media: None

1. **Call to Order:** The meeting was called to order by the CEO at 6:00 p.m.

2. **Election of Officers:**

1. The CEO called for nominations for Board Chair. G. Fraiberg nominated Councillor Thompson, seconded by S. Andrews. Councillor Thompson accepted the nomination. M. Panciuk nominated Councillor Carr, seconded by M. Roberts. Councillor Carr accepted the nomination.

Councillor Panciuk spoke to the current Library Board bylaws that indicate Councillor Thompson is not eligible for nomination for the Chair position. Councillor Thompson's nomination was withdrawn.

No further nominations were made and nominations were closed. Councillor Carr was elected Board Chair by acclamation and chaired the remainder of the meeting.

2. The Chair called for nominations for Vice-Chair. M. Panciuk nominated E. Lindenberg, seconded by G. Fraiberg. E. Lindenberg accepted the nomination. No further nominations were made and nominations were closed. E. Lindenberg was elected Vice-Chair by acclamation.
3. The Chair called for nominations for Chair of Finance. G. Fraiberg nominated M. Roberts, seconded by M. Panciuk. M. Roberts accepted the nomination. No further nominations were made and nominations were closed. M. Roberts was elected Chair of Finance by acclamation.

3. **Declarations of pecuniary interest by Board Members:** None.



4. **Motion to approve the agenda for the Regular Meeting of 16 January 2018:**

MOVED by G. Fraiberg, **SECONDED** by S. Andrews, THAT the agenda for the Regular Meeting of 16 January 2018 be approved. **CARRIED**

5. **Motion to approve the minutes for the Regular Meeting of 15 November 2017:**

MOVED by M. Roberts, **SECONDED** by E. Lindenberg, THAT the minutes for the Regular Meeting of 15 November 2017 be approved. **CARRIED**

No business arising from the minutes.

6. **Items for Information:**

Statistics for November and December 2017
CEO's Report
Media List
Committees
2018 Meeting Dates

MOVED by M. Roberts, **SECONDED** by M. Panciuk, to receive the Items for Information. **CARRIED**

7. **Financial Statement to 31 December 2017:**

MOVED by M. Roberts, **SECONDED** by G. Fraiberg, to approve the Financial Statement to 31 December 2017. **CARRIED**

8. **2018 Operating Budget for approval:**

MOVED by M. Roberts, **SECONDED** by G. Thompson, THAT the 2018 Operating Budget be approved as presented.

Motion to enter into In Camera session to consider the following items, pursuant to the Public Libraries Act, s. 16.1:

- Discussion of a matter pertaining to labour relations or employee negotiations.

MOVED by M. Roberts, **SECONDED** by M. Panciuk, THAT the Board enter into an In Camera session to discuss labour relations or employee negotiations. **CARRIED**



MOVED by M. Roberts, **SECONDED** by E. Lindenberg, THAT the Library Board move out of the In Camera Session and return to the regular meeting. **CARRIED**

MOVED by G. Thompson, **SECONDED** by M. Roberts, THAT the approval of the 2018 Operating Budget be tabled to the February meeting for further discussion. **CARRIED**

MOVED by M. Panciuk, **SECONDED** by M. Roberts, THAT the Board Chair, Vice-Chair and CEO meet to discuss performance appraisals, with a report provided to the Board by April 1st. **CARRIED**

9. **By-law revision for approval:**

By-law revisions were presented for approval. The Board resolved Article 3 (a) and (b), be changed from a “four-year term” to a two-year term.

MOVED by G. Fraiberg, **SECONDED** by M. Butler, THAT the By-law revisions be approved as presented, with Article 3 (a) and (b) further amended to indicate the term of Office for Officers of the Board will be two years. **CARRIED** The vote was unanimous.

A list of Committees with titles amended to agree with Article 6 of the By-laws will be included in the February agenda.

10. **Reserve fund transfers:**

MOVED by G. Thompson, **SECONDED** by M. Butler, THAT the Library Board authorizes the CEO to make the transfers as presented from the Library Reserve accounts to the regular 2017 Operating Budget. **CARRIED**

MOVED by G. Thompson, **SECONDED** by M. Roberts, THAT the Library Board authorizes the CEO to make the transfers as presented from the 2017 Operating Budget to the Library Reserve accounts. **CARRIED**

11. **Other Business:**

1. E. Lindenberg expressed appreciation to the staff for including Board members in their Staff Appreciation event and commended them for their dedication to the library and patrons and for working well together.
2. M. Butler would like to see the Long Range Planning Committee reactivated with meetings held once or twice a year. This will be discussed at the next Board meeting.



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12. Next meeting Thursday, February 15, 2018 – 6:00 pm.

13. Adjournment: The meeting was adjourned at 7:20 pm. on a motion by Councillor Thompson.