



**The Minutes of the Regular Meeting of the Belleville Public Library Board
on Tuesday, January 29, 2019 at 6:00 PM in the Meeting Room
of the Belleville Public Library**

Present: G. Antworth; M. Butler; Councillor P. Carr; G. Fraiberg;
S. Kelly; B. Phieffer; M. Roberts; Councillor G. Thompson
T. Pross, CEO; H. Dewar, Manager of Public Services; J. Alyea, Secretary

Regrets: C. Feeney

Media: None

1. **Call to Order:** The meeting was called to order by the CEO at 6:00 p.m.
2. **Election of Officers:**
 1. The CEO called for nominations for Board Chair. Councillor Thompson nominated Councillor Carr, seconded by M. Roberts. Councillor Carr accepted the nomination. No further nominations were made and M. Roberts moved nominations closed, seconded by B. Phieffer. Councillor Carr was elected Board Chair by acclamation and chaired the remainder of the meeting.
 2. The Chair called for nominations for Vice-Chair. M. Roberts nominated Councillor Thompson, seconded by B. Phieffer. Councillor Thompson accepted the nomination. No further nominations were made and M. Roberts moved nominations closed, seconded by M. Butler. Councillor Thompson was elected Vice-Chair by acclamation.
 3. The Chair called for nominations for Chair of Finance. G. Fraiberg nominated M. Roberts, seconded by Councillor Thompson. M. Roberts accepted the nomination. No further nominations were made and Councillor Thompson moved nominations closed, seconded by B. Phieffer. M. Roberts was elected Chair of Finance by acclamation.
3. **Declarations of pecuniary interest by Board Members:** None.
4. **Motion to approve the agenda for the Regular Meeting of 29 January 2019:**

MOVED by Councillor Thompson, **SECONDED** by M. Roberts, THAT the agenda for the Regular Meeting of 29 January 2019 be approved. **CARRIED**



5. Motion to approve the minutes for the Regular Meeting of 28 November 2018:

MOVED by G. Fraiberg, **SECONDED** by M. Roberts, THAT the minutes for the Regular Meeting of 28 November 2018 be approved. **CARRIED**

No business arising from the minutes.

6. Items for Information:

Statistics for November and December 2018
CEO's Report
Media List

MOVED by S. Kelly, **SECONDED** by G. Fraiberg, to receive the Items for Information.
CARRIED

7. Orientation for Board Members

Board orientation will take place over the first four meetings of the new Board. Part I – Key Governance Basics; Overview of Library and Gallery; Southern Ontario Library Service (SOLS): Board Roles and Responsibilities Overview Chart; Health & Safety Policy; Annual Report 2017; Public Libraries Act; and Rules of Conduct were reviewed.

8. Committee Appointments:

MOVED by B. Phieffer, **SECONDED** by M. Roberts, to accept the committees as appointed. **CARRIED**

A list of Library Board committees and members will be included in the February agenda.

9. Financial Statement to 31 December 2018:

MOVED by M. Roberts, **SECONDED** by G. Fraiberg, THAT the Financial Statement to 31 December 2018 be approved. **CARRIED**

10. Reserve Fund transfer:

MOVED by Councillor Thompson, **SECONDED** by S. Kelly, THAT the Library Board authorizes the CEO to transfer \$2,078.12 from the Parrott Donation Deferred Revenue account to the 2018 Operating Budget. **CARRIED**



11. Capital Budget approval:

MOVED by G. Fraiberg, **SECONDED** by B. Phieffer, THAT the Library Board authorizes the CEO to submit the following 2019 Capital Budget request to the City of Belleville for consideration, with total funds requested by the Library Board being \$30,000: 1) Parrott Gallery Water Fountain install (\$5,000) and 2) Technology Centre Equipment replacements and additions (purchase 15 PC computers with appropriate peripherals for a total budget of \$25,000). **CARRIED**

12. Closure Dates / Board Meeting Dates:

MOVED by Councillor Thompson, **SECONDED** by M. Roberts, THAT the 2019 Library Closure dates and Board Meeting dates be approved as presented.

13. Other Business:

1. Councillor Kelly inquired about the demographic of patrons who use the library.

14. Motion to enter into In Camera session to consider the following items, pursuant to the Public Libraries Act, s.16.1:

- In camera report on matters pertaining to labour relations / employee negotiations.

MOVED by Councillor Thompson, **SECONDED** by G. Antworth, THAT the Library Board enter into the In Camera session. **CARRIED**

15. **MOVED** by G. Fraiberg, **SECONDED** by G. Antworth, THAT the Library Board move out of the In Camera Session and return to the regular meeting. **CARRIED**

16. **Next meeting: Tuesday, February 19, 2019 – 6:00 pm.** in the Board Room.

17. **Adjournment:** The meeting was adjourned at 7:45 pm. on a motion by M. Roberts.