



**The Minutes of the Regular Meeting of the Belleville Public Library Board  
on Tuesday, June 19, 2018 at 6:00 PM in the Meeting Room  
of the Belleville Public Library**

- Present:** Councillor P. Carr (Chair); M. Butler (6:20 pm); G. Fraiberg;  
E. Lindenberg; Councillor M. Panciuk; M. Roberts;  
Councillor G. Thompson  
T. Pross, CEO; H. Dewar, Manager of Public Services; J. Alyea, Secretary
- Regrets:** S. Andrews;
- Guests:** Linda Tipper, John Ohorodnyk, and Stacey Dustin, presenters from  
Tipper Financial
- Media:** None

1. **Call to Order:** The meeting was called to order by Councillor Carr at 6:05 p.m.
2. **Declarations of pecuniary interest by Board Members:** None.
3. **Motion to approve the agenda for the Regular Meeting of 19 June 2018:**  
**MOVED** by M. Roberts, **SECONDED** by M. Panciuk, THAT the agenda for the  
Regular Meeting of 19 June 2018 be approved. **CARRIED**
4. **Motion to enter into In Camera session to consider the following items, pursuant  
to the Public Libraries Act, s.16.1:**
  - Discussion of a matter pertaining to labour relations or employee negotiations.**MOVED** by G. Fraiberg, **SECONDED** by Councillor Thompson, THAT the Library Board  
enter into the In Camera session. **CARRIED**
5. **MOVED** by Councillor Thompson, **SECONDED** by E. Lindenberg, THAT the Library  
Board move out of the In Camera Session and return to the regular meeting.  
**CARRIED**
6. **Motion to approve the minutes for the Regular Meeting of 15 May 2018:**  
**MOVED** by M. Roberts, **SECONDED** by M. Butler, THAT the minutes for the  
Regular Meeting of 15 May 2018 be approved. **CARRIED**

No business arising from the minutes.



**7. Presentation from Tipper Financial – Benefits brokerage proposal for Library Benefit Plan**

Linda Tipper, John Ohorodnyk, and Stacey Dustin, representatives of Tipper Financial presented a benefits brokerage plan as an option to our current plan with Manley Financial. McDougall Insurance, another local insurance company, will make a presentation to the board in early fall. The Board will make a final decision of all three options in late November or early December.

**MOVED** by E. Lindenberg, **SECONDED** by Councillor Thompson, THAT the presentation be accepted. **CARRIED**

Tipper Financial presenters left the meeting.

**8. Items for Information:**

**Statistics for May 2018**  
**CEO's Report**  
**Media List**

**MOVED** by G. Fraiberg, **SECONDED** by M. Butler, to receive the Items for Information.  
**CARRIED**

**9. Financial Statement to 31 May 2018:**

**MOVED** by M. Roberts, **SECONDED** by M. Panciuk, THAT the Financial Statement to 31 May 2018 be approved. **CARRIED**

**10. Review of Harassment and Discrimination Policy and Workplace Violence Prevention and Response Policy:**

**MOVED** by E. Lindenberg, **SECONDED** by M. Panciuk, THAT the Harassment and Discrimination Policy, and the Workplace Violence Prevention and Response Policy be approved. **CARRIED**

**11. Performance Reviews and Work Plans Policy update for approval:**

**MOVED** by M. Panciuk, **SECONDED** by M. Roberts, THAT the updated Performance Reviews and Work Plans Policy be approved. **CARRIED**



Belleville Public Library and John M. Parrott Art Gallery  
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**12. Computer and Network Internet Use Policy update for approval:**

**MOVED** by M. Panciuk, **SECONDED** by M. Roberts, THAT the updated Computer and Network Internet Use Policy be approved. **CARRIED**

**13. Other Business:**

1. The recent gallery opening for local artist Barb Whelan and Art Walk event were well attended.
2. Councillor Thompson requested a follow up report on approved Capital Projects.
3. Councillor Panciuk suggested an information package outlining duties for prospective board members be available.

**14. Next meeting:** Tuesday, July 17, 2018 – 6:00 pm. in the Board Room.

**15. Adjournment:** The meeting was adjourned at 7:45 pm. on a motion by G. Thompson.