The Minutes of the Regular Meeting of the Belleville Public Library Board
on Tuesday, September 18, 2018 at 6:00 PM in the Board Room
of the Belleville Public Library

Present: Councillor P. Carr (Chair); M. Butler; G. Fraiberg; M. Roberts;
Councillor G. Thompson

T. Pross, CEO; H. Dewar, Manager of Public Services; J. Alyea, Secretary

Regrets: S. Andrews; E. Lindenberg; Councillor M. Panciuk

Guests: Harold Brennan and John Enright, presenters from McDougall Insurance

Media: None

1. **Call to Order:** The meeting was called to order by Councillor Carr at 6:00 p.m.

2. **Declarations of pecuniary interest by Board Members:** None.

3. **Motion to approve the agenda for the Regular Meeting of 18 September 2018:**

   MOVED by G. Fraiberg, SECONDED by M. Roberts, THAT the agenda for the
   Regular Meeting of 18 September 2018 be approved. CARRIED

4. **Motion to enter into In Camera session to consider the following items, pursuant to the Public Libraries Act, s.16.1:**

   - In camera report on matters pertaining to labour relations or employee
     negotiations.

   MOVED by M. Butler, SECONDED by G. Fraiberg, THAT the Library Board
   enter into the In Camera session. CARRIED

5. **MOVED by M. Butler, SECONDED by Councillor Thompson,** THAT the Library Board
   move out of the In Camera Session and return to the regular meeting.
   CARRIED

6. **Presentation from McDougall Insurance – Benefits brokerage proposal for Library benefit plan:**

   Harold Brennan and John Enright, representatives of McDougall Insurance presented a
   benefits brokerage plan as an option to our current plan with Manley Financial. Tipper
   Financial made a presentation to the board in June. The Board will make a final
decision of all three options in late November or early December.
7. Motion to approve the minutes for the Regular Meeting of 17 July 2018:

Item 1 of the minutes amended to show the meeting was called to order by Councillor Panciuk.

MOVED by M. Roberts, SECONDED by M. Butler, THAT the minutes for the Regular Meeting of 17 July 2018 be approved as amended. CARRIED

No business arising from the minutes.

8. Items for Information:

Statistics for July and August 2018
CEO’s Report
Media List

MOVED by M. Butler, SECONDED by Councillor Thompson, to receive the Items for Information. CARRIED

9. Financial Statement to 31 August 2018:

MOVED by M. Roberts, SECONDED by M. Butler, THAT the Financial Statement to 31 August 2018 be approved. CARRIED

10. Capital Project update:

MOVED by M. Roberts, SECONDED by G. Fraiberg, THAT the Library Board authorizes the CEO to accept the quote from Tom Belch and Sons Construction for the Library Garden capital project at a cost of $26,400 plus HST. CARRIED

11. Staff / Board / Volunteer recognition event closure:

MOVED by G. Fraiberg, SECONDED by Councillor Thompson, THAT the Library Board approves the closure of the Library and Gallery on Tuesday, November 27th, 2018, from 9:30 a.m. to 12:00 p.m. for an event to recognize the staff, volunteers and Board members for the Library and Gallery.

12. Wi-Fi system update:

MOVED by Councillor Thompson, SECONDED by M. Butler, to receive the Wi-Fi system update report. CARRIED

13. Correspondence:

MOVED by M. Roberts, SECONDED by Councillor Thompson, to receive the letter from the Minister of Tourism, Culture and Sport. CARRIED
14. Other Business: None

15. Next meeting: Wednesday, October 24, 2018 – 6:00 pm. in the Board Room.

16. Adjournment: The meeting was adjourned at 7:10 pm. on a motion by M. Roberts.