



**The Minutes of the Regular Meeting of the Belleville Public Library Board  
on Tuesday, April 17, 2018 at 6:00 PM in the Board Room  
of the Belleville Public Library**

**Present:** Councillor P. Carr (Chair); S. Andrews; M. Butler; G. Fraiberg;  
Councillor M. Panciuk; M. Roberts; Councillor G. Thompson  
T. Pross, CEO; H. Dewar, Manager of Public Services; J. Alyea, Secretary

**Regrets:** E. Lindenberg

**Media:** None

1. **Call to Order:** The meeting was called to order by Councillor Carr at 6:00 p.m.

2. **Declarations of pecuniary interest by Board Members:** None.

3. **Motion to approve the agenda for the Regular Meeting of 17 April 2018:**

**MOVED** by G. Fraiberg, **SECONDED** by M. Roberts, THAT the agenda for the Regular Meeting of 17 April 2018 be approved. **CARRIED**

4. **Motion to enter into In Camera session to consider the following items, pursuant to the Public Libraries Act, s.16.1:**

- Discussion of a matter pertaining to labour relations or employee negotiations.

**MOVED** by Councillor Thompson, **SECONDED** by G. Fraiberg, THAT the Library Board enter into the In Camera session. **CARRIED**

5. **MOVED** by G. Fraiberg, **SECONDED** by S. Andrews, THAT the Library Board move out of the In Camera Session and return to the regular meeting. **CARRIED**

6. **Motion to approve the minutes for the Regular Meeting of 20 March 2018:**

**MOVED** by M. Butler, **SECONDED** by M. Roberts, THAT the minutes for the Regular Meeting of 20 March 2018 be approved. **CARRIED**

No business arising from the minutes.



7. **Items for Information:**

**Statistics for March 2018**  
**CEO's Report**  
**Media List**

**MOVED** by S. Andrews, **SECONDED** by G. Fraiberg, to receive the Items for Information. **CARRIED**

8. **Financial Statement to 31 March 2018:**

**MOVED** by M. Roberts, **SECONDED** by Councillor Panciuk, to approve the Financial Statement to 31 March 2018. **CARRIED**

9. **2017 Final Budget Actuals:**

**MOVED** by Councillor Thompson, **SECONDED** by M. Roberts, to receive the 2017 Final Budget Actuals report. **CARRIED**

10. **Staff Turnover Report:**

**MOVED** by G. Fraiberg, **SECONDED** by Councillor Panciuk, to receive the Staff Turnover report. **CARRIED**

11. **Gallery lighting report / authorization:**

**MOVED** by Councillor Thompson, **SECONDED** by M. Butler, THAT the Library Board authorizes the CEO to transfer up to \$4,000 from the Library Equipment Reserve account to the regular 2018 Operating Budget to offset the cost of purchasing 30 new track lights for the Parrott Gallery. **CARRIED**

12. **Updated Committee List:**

**MOVED** by Councillor Panciuk, **SECONDED** by Councillor Thompson, to approve the updated Committee list. **CARRIED**

13. **Discussion – Naloxone anti-overdose drug**

**MOVED** by Councillor Panciuk, **SECONDED** by M. Roberts, THAT the library set up a policy to carry Naloxone anti-overdose drug kits on site, and staff be trained to administer the Naloxone on a volunteer basis.

**MOTION FAILED**

14. **Other Business:** None



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15. **Next meeting Tuesday, May 15, 2018 – 6:00 pm.**

16. **Adjournment:** The meeting was adjourned at 7:15 pm. on a motion by G. Thompson.