



**The Minutes of the Regular Meeting of the Belleville Public Library Board  
on Tuesday, February 14, 2017 at 6:00 PM in the Betty Colden Room  
of the Belleville Public Library**

**Present:** S. Andrews; Councillor P. Carr; G. Fraiberg; E. Lindenberg; B. Phieffer;  
M. Roberts; Councillor G. Thompson; V. Whalen

T. Pross, CEO; J. Alyea, Secretary

**Regrets:** Councillor M. Panciuk; H. Dewar, Manager of Public Services

**Media:** None

1. **Call to Order:** The meeting was called to order by the Chair at 6:00 p.m.

2. **Declarations of pecuniary interest by Board Members:** None.

3. **Motion to approve the agenda for the Regular Meeting of 14 February 2017:**

Agenda amended to add Item 9.1 – CEO Course, and Item 12.1 – OLA Conference

**MOVED** by P. Carr, **SECONDED** by M. Roberts, that the agenda for the Regular Meeting of 14 February 2017 be approved as amended. **CARRIED**

4. **Motion to enter into In Camera session to consider the following items, pursuant to the Public Libraries Act, s. 16.1:**

- In Camera Report regarding Labour Relations or Employee Negotiations.

**MOVED** by G. Fraiberg, **SECONDED** by V. Whalen, that the Board enter into the In Camera session. **CARRIED**

5. **MOVED** by V. Whalen, **SECONDED** by M. Roberts, that the Library Board move out of the In Camera Session and return to the regular meeting. **CARRIED**

6. **Motion to approve the minutes for the Regular Meeting of 16 January 2017:**

**MOVED** by P. Carr, **SECONDED** by M. Roberts, that the minutes for the Regular Meeting of 16 January 2017 be approved. **CARRIED**

No business arising from the minutes



7. **Items for Information:**

**Statistics for December 2017  
CEO's Report  
Media List**

**MOVED** by G. Fraiberg, **SECONDED** by E. Lindenberg, to receive the Items for Information. **CARRIED**

8. **Policies for Review – Harassment and Discrimination Policy BPL007 and Health & Safety Policy BPL 004:**

**MOVED** by M. Roberts, **SECONDED** by P. Carr, to approve the Harassment and Discrimination Policy BPL 007. **CARRIED**

**MOVED** by P. Carr, **SECONDED** by E. Lindenberg, to approve the Health & Safety Policy BPL 004. **CARRIED**

9. **Financial Statement to 31 January 2017:**

**MOVED** by M. Roberts, **SECONDED** by S. Andrews, to approve the Financial Statement to 31 January 2017. **CARRIED**

**9.1 CEO Course:**

The CEO gave a brief overview on the two day Human Resource Course he will be attending in March.

10. **2017 Operating Budget approval:**

**MOVED** by M. Roberts, **SECONDED** by V. Whalen, that the Library Board authorizes the CEO to amend the approved 2017 Operating Budget submission to increase the proposed "Facility – HEAT" budget by \$3,000 for a total amount of \$21,000. **CARRIED**

**MOVED** by E. Lindenberg, **SECONDED** by G. Fraiberg, that the Library Board authorizes the CEO to submit the 2017 operating budget grant request to the City of Belleville Municipal Council for their consideration, as presented to the Board in Budget A: Sunday openings, resulting in additional open hours for the Library on Sundays from 1-5 p.m. if approved by Council. **CARRIED**



Belleville Public Library and John M. Parrott Art Gallery  
254 Pinnacle Street, Belleville, Ontario K8N 3B1  
TEL: (613) 968-6731 FAX: (613) 968-6841 www.bellevillelibrary.ca

#### **11. Opening Galleries on Monday:**

**MOVED** by B. Phieffer, **SECONDED** by E. Lindenberg, that the Library Board authorizes the CEO to implement a pilot project from May until November of 2017, with a report on results brought to the Board in November of 2017, that would involve changing the opening hours for the John M. Parrott Gallery to include Mondays from 9:30 – 5:00, using existing staffing and budget levels. **CARRIED**

#### **12. Other Business:**

1. OLA Conference: B. Phieffer distributed her report on OLA Super Conference 2017.

#### **13. Next meeting March 15, 2017 – 6:00 pm.**

**14. Adjournment:** The meeting was adjourned at 7:35 pm. on a motion by G. Fraiberg.