



Belleville Public Library and John M. Parrott Art Gallery
254 Pinnacle Street, Belleville, Ontario K8N 3B1
TEL: (613) 968-6731 FAX: (613) 968-6841 www.bellevillelibrary.ca

**The Minutes of the Regular Meeting of the Belleville Public Library Board
on Tuesday, January 12, 2016 at 6:00 PM in the Betty Colden Room
of the Belleville Public Library**

Present: S. Andrews; Councillor P. Carr; G. Fraiberg; E. Lindenberg;
Councillor M. Panciuk, M. Roberts; Councillor G. Thompson; V. Whalen

T. Pross, CEO; J. Alyea, Secretary

Regrets: B. Phieffer; H. Dewar, Manager of Public Services

Media: None

1. **Call to Order:** The meeting was called to order by T. Pross, CEO at 6:00 p.m.
2. **Election of Officers:**
 1. The CEO called for nominations for Board Chair. M. Roberts nominated Councillor Thompson, seconded by G. Fraiberg. Councillor Thompson accepted the nomination. No further nominations were made. E. Lindenberg moved nominations be closed, seconded by M. Roberts. Councillor Thompson was elected Board Chair by acclamation and chaired the remainder of the meeting.
 2. The Chair called for nominations for Vice-Chair. M. Roberts nominated E. Lindenberg, seconded by S. Andrews. E. Lindenberg accepted the nomination. No further nominations were made. P. Carr moved nominations be closed, seconded by M. Roberts. E. Lindenberg was elected Vice-Chair by acclamation.
 3. The Chair called for nominations for Chair of the Financial Management Committee. Councillor Thompson nominated M. Roberts, seconded by E. Lindenberg. M. Roberts accepted the nomination. No further nominations were made. Councillor Carr moved nominations be closed, seconded by G. Fraiberg. M. Roberts was elected Chair of the Financial Management Committee by acclamation.
 4. All other Board Committees will remain unchanged for 2016.
3. **Declarations of pecuniary interest by Board Members:** None.
4. **Motion to approve the agenda for the Regular Meeting of 12 January 2016:**

MOVED by P. Carr, **SECONDED** by S. Andrews, that the agenda for the Regular Meeting of 12 January 2016 be approved. **CARRIED**
5. **Motion to approve the minutes for the Regular Meeting of 10 November 2015:**

MOVED by P. Carr, **SECONDED** by S. Andrews, that the minutes for the Regular Meeting of 10 November 2015 be approved. **CARRIED**



Business arising:

1. The CEO is trying to reach TV Cogeco to inquire about producing a segment on library services. He will report at the February meeting.
2. Stickers indicating fine amount for DVDs have been ordered.

6. Items for Information:

Statistics for October and November 2015

CEO's Report

Media List

MOVED by M. Roberts, **SECONDED** by V. Whalen, that the CEO prepare a report for the February meeting on increasing the hours the Gallery is open. **CARRIED**

MOVED by G. Fraiberg, **SECONDED** by M. Roberts, to receive the Items for Information. **CARRIED**

7. Financial Statement to 31 December 2015:

MOVED by M. Roberts, **SECONDED** by S. Andrews, to approve the Financial Statement to 31 December 2015. **CARRIED**

8. Financial Update:

The CEO provided an update on the 2015 Financials.

9. New Library Card Launch:

MOVED by E. Lindenberg, **SECONDED** by S. Andrews, THAT the Library Board authorizes the CEO to implement a promotion for the new Library cards which would offer the new cards for free to existing cardholders, with a suggested donation of \$3, for a period of 12 months, from February 1st, 2016 until January 31st, 2017. **CARRIED**

A launch to introduce the new cards to the public and media is tentatively set for February 11th. The CEO will request to do a deputation to Council at the February 8th Council meeting.

10. Outreach at Quinte Mall

The CEO reported on plans for library staff to hold programs at the Quinte Mall to promote the library.

11. Board / Staff Meet and Greet

The CEO will present a report at a future Board meeting on some ideas for Board and Staff to mingle and get acquainted.



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12. 2016 Board Meeting and Closure Dates:

MOVED by P. Carr, **SECONDED** by M. Panciuk, to approve the proposed Library Closure Dates for 2016 as presented. **CARRIED**

13. Other Business:

None

14. Next meeting Tuesday, February 9, 2016 – 6:00 pm.

15. Adjournment: The meeting was adjourned at 6:50 pm. on a motion by M. Roberts.