



Belleville Public Library and John M. Parrott Art Gallery
254 Pinnacle Street, Belleville, Ontario K8N 3B1
TEL: (613) 968-6731 www.bellevillelibrary.ca

**The Minutes of the Regular Meeting of the Belleville Public Library
Board on Tuesday, 28 June 2022 at 6:00 PM
by ZOOM**

Present: Councillor P. Carr (Chair); G. Antworth; M. Butler; Councillor C. Feeney;
G. Fraiberg; J May-Anderson; B. Phieffer; M. Roberts; Councillor G.
Thompson

T. Pross, CEO; J. Van Manen, Administrative Assistant

Regrets: H. Dewar, Manager of Public Services

Media: None

1. **Call to Order:** The meeting was called to order by the Chair at 6:01 p.m.

2. **Declarations of pecuniary interest by Board Members:** None.

3. **Motion to approve the agenda for the Regular Meeting of 28 June 2022:**

MOVED by G. Fraiberg, **SECONDED** by M. Roberts, THAT the agenda for the Regular Meeting of 28 June 2022 be approved as amended. **CARRIED**

4. **Motion to approve the minutes for the Regular Meeting of 19 April 2022:**

MOVED by M. Butler, **SECONDED** by G. Antworth, THAT the minutes for the Regular Meeting of 19 April 2022 be approved. **CARRIED**

No business arising from the minutes.

5. **Items for Information**

Statistics April and May 2022

CEO's Report

Media Report

MOVED Councillor Thompson, **SECONDED** by Councillor Feeney, to receive the Items for Information. **CARRIED**



6. Financial Statement to 31 May 2022

MOVED by M. Roberts, **SECONDED** by Councillor Feeney, THAT the Financial Statement to 31 May 2022 be approved. **CARRIED**

7. Report to the Board 22_10 reserve transfer authorizations

MOVED by Councillor Thompson, **SECONDED** by G. Fraiberg, THAT the Belleville Public Library Board approves the following reserve transfers from our reserve accounts to the 2022 operating budget as per the following chart:

Reserve account name and description of transfer:	Amount to be transferred from reserves to operating:	Amount of reserve fund after transfers
McConnell Special Projects: Cabinet to display the donated carved Carousel	\$3,664	\$11,966
Capital Equipment: Battery backups advised by IT	\$3,987	\$127,102

*Final balances do not include funds transferred from operating to reserves as part of our approved operating budget. These transfers will be process at year-end.

CARRIED

8. Report to the Board 22_11 Trust funds information

MOVED by Councillor Feeney, **SECONDED** by M. Roberts, THAT the Belleville Public Library Board receives Report 22_11, Trust Funds, for information, and THAT the Board intends to use the Olive Delaney Trust fund for a \$300 scholarship until it is depleted, then use the Operating Budget to award the yearly scholarship. **CARRIED**

9. Health and Safety 2022 policy for approval

MOVED by Councillor Thompson, **SECONDED** by G. Antworth, THAT the Belleville Public Library Board approves BPL 004 Health and Safety policy 2022 as presented. **CARRIED**

10. Right to Disconnect policy for approval

MOVED by M. Roberts, **SECONDED** by G. Fraiberg, THAT the Belleville Public Library Board approves the BPL 024 Right to Disconnect from Work policy as presented. **CARRIED**



11. Report to the Board 22_12: Purchase of equipment / upgrade for Gallery piano

MOVED by Councillor Feeney, **SECONDED** by G. Antworth, THAT the Belleville Public Library Board approves the upgrade of software and hardware for the Gallery's Yamaha Disklavier piano, as presented, and THAT the Board authorizes a transfer of up to \$3,500 from the Capital Equipment reserve fund to the 2022 Operating Budget to fund the upgrade project. **CARRIED**

12. Report to the Board 22_13 Gwynne Dyer author visit approval

MOVED by M. Roberts, **SECONDED** by J May-Anderson, THAT the Belleville Public Library Board approves the author visit presentation by Gwynne Dyer for some-time in 2022 in the Parrott Art Gallery, at a cost not to exceed \$2,750.00, including all fees, travel allowances, promotional endeavours, and supplies for the event, to be funded from the McConnell Special Projects Reserve. **CARRIED**

13. Report to the Board 22_14 Gallery donation, Manly painting for accession

MOVED by Councillor Thompson, **SECONDED** by B. Phieffer, THAT the Belleville Public Library Board approves the accession of the newly acquired Manly MacDonald oil painting, "Log House", purchased at auction, into the Parrott Gallery permanent collection, and THAT the Board authorizes the transfer of \$4,348 from the Parrott Deferred Revenue account to the 2022 operating budget to fund the purchase, and THAT the Belleville Public Library Board approves the accession of the donated Manly MacDonald oil painting, "Portrait of Mrs. Ronald Catto", into the Parrott Gallery permanent collection. **CARRIED**

14. Report to the Board 22_15 Art Installation in Library courtyard for approval

MOVED by G. Fraiberg, **SECONDED** by M Roberts, THAT the Belleville Public Library Board wishes to thank the artists and patrons who are proposing this art installation project but does not support the installation of the piece on Library property and request the group seek another suitable location. **CARRIED**

15. Other Business: None

16. Next meeting: Tuesday, July 19, 2022

17. Adjournment: The meeting was adjourned at 7:13 pm on a motion by Councillor Feeney.