



Belleville Public Library and John M. Parrott Art Gallery
254 Pinnacle Street, Belleville, Ontario K8N 3B1
TEL: (613) 968-6731 www.bellevillelibrary.ca

**The Minutes of the Regular Meeting of the Belleville Public Library
Board on Tuesday, 18 January 2022 at 6:00 PM
by ZOOM**

Present: Councillor P. Carr (Chair); G. Antworth; M. Butler; Councillor C. Feeney;
G. Fraiberg; J May-Anderson; M. Roberts; Councillor G. Thompson

T. Pross, CEO; H. Dewar, Manager of Public Services;
J. Van Manen, Administrative Assistant

Absent: B. Phieffer

Media: None

1. **Call to Order:** The meeting was called to order by the Chair at 6:00 p.m.

2. **Declarations of pecuniary interest by Board Members:** None.

3. **Motion to approve the agenda for the Regular Meeting of 18 January 2022:**

MOVED by Councillor Feeney, **SECONDED** by M. Roberts, THAT the agenda for the Regular Meeting of 18 January 2022 be approved. **CARRIED**

4. **Motion to approve the minutes for the Regular Meeting of 16 November 2021:**

MOVED by Councillor Thompson, **SECONDED** by J. May-Anderson, THAT the minutes for the Regular Meeting of 16 November 2021 be approved.
CARRIED

No business arising from the minutes.

5. **Motion to approve the amended minutes for the Regular Meeting of 16 February 2021:**

MOVED by M. Roberts, **SECONDED** by G. Antworth, THAT the amended minutes for the Regular Meeting of 16 February 2021 be approved.
CARRIED



6. Items for Information

Statistics November and December 2021
CEO's Report
Media Report

MOVED J May-Anderson, **SECONDED** by G. Antworth, to receive the Items for Information. **CARRIED**

7. Financial Statement to 31 December 2021

MOVED by M. Roberts, **SECONDED** by G. Fraiberg, THAT the Financial Statement to 31 December 2021 be approved. **CARRIED**

8. 2022 Closure dates

MOVED by G. Fraiberg, **SECONDED** by J. May-Anderson, THAT the Belleville Public Library Board approves the 2022 closure dates as presented. **CARRIED**

9. 2022 Board Meeting dates

MOVED by Councillor Feeney, **SECONDED** by G. Antworth, THAT the Belleville Public Library Board approves the 2022 regular meeting dates as amended. **CARRIED**

10. Draft Strategic Plan for approval

MOVED by G. Fraiberg, **SECONDED** by M. Butler, THAT the Belleville Public Library Board approves the draft 2022-2027 strategic plan as presented and directs staff to prepare the plan for publication with the final public copy approved at the February regular Board meeting. **CARRIED**

11. Report to Board 22_01: De-accession approval Gallery Collection: Artist proposal for painting buy-back

MOVED by M. Roberts, **SECONDED** by G. Fraiberg, THAT the Belleville Public Library Board accepts the condition report on the Milly Ristvedt painting for information. **CARRIED**



12. Report to the Board 22_02: Accession approval Gallery Collection: Manly MacDonald and Anne Ireland painting donations

MOVED by Councillor Feeney, **SECONDED** by G. Fraiberg, THAT the Belleville Public Library Board approves the accession of two original oil paintings that have been donated to the John M. Parrott Art Gallery’s Permanent Collection: “Winter Woods and Stream” by Manly MacDonald and “Rescue” by Anne Ireland, and directs staff to issue tax receipts for the values stated below . **CARRIED**

1.) “WINTER WOODS & STREAM” oil painting by Manly MacDonald (10 ¾ x 13 ¾ inches in original frame) – Appraised Value by Charles Beale, November 20, 2021 at: \$3,500.00. Date Received: 29 December 2021.

2.) “RESCUE” oil painting, on canvas by Anne Ireland, 60 x 48 inches valued at \$1500.00 when exhibited at the Parrott Gallery previously. Date Received: 3 January 2022.

13. Report to the Board 22_03: Reserve transfer approvals

MOVED by G. Fraiberg, **SECONDED** by Councillor Feeney, THAT the Belleville Public Library Board approves the following reserve transfers between our 2021 operating budget and the Library reserve accounts as per the following chart: **CARRIED**

Reserve account name:	Amount to be transferred from operating to reserves:	Amount of reserve fund after transfers
Sick Leave Payout	\$15,000 (budgeted \$5,000)	\$37,497
Capital	\$10,000 (budgeted)	\$80,724
Equipment	\$80,000	\$84,301
Reserve account name:	Amount to be transferred from reserves to operating:	Amount of reserve fund after transfer
Sick leave payout	\$19,104	\$18,393
Development Charges	\$30,000	Approx. \$100,000

14. Report to the Board 22_04: Staff laptop purchase approval

MOVED by M. Roberts, **SECONDED** by J. May-Anderson, THAT the Belleville Public Library Board approves the purchase of four laptops for staff use from Dell Technologies Canada for \$9,320 before tax total cost, funded from the equipment reserve.
CARRIED



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15. Motion to enter into In Camera session to consider the following items, pursuant to the Public Libraries Act, s. 16.1:

- In camera report on matters related to labour relations / employee negotiations
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MOVED by J. May-Anderson, **SECONDED** by Councillor Feeney, THAT the Belleville Public Library Board enter into In Camera Session. **CARRIED**

16. Motion to go out of In Camera session and return to the Regular Meeting

MOVED by M. Butler, **SECONDED** by Councillor Feeney, THAT the Belleville Public Library Board go out of In Camera session and return to the Regular Meeting.
CARRIED

17. Other Business: None

18. Next meeting: Tuesday, February 15, 2022, Zoom

19. Adjournment: The meeting was adjourned at 7:18 pm on a motion by Councillor Feeney.