



Belleville Public Library and John M. Parrott Art Gallery
254 Pinnacle Street, Belleville, Ontario K8N 3B1
TEL: (613) 968-6731 www.bellevillelibrary.ca

**The Minutes of the Regular Meeting of the Belleville Public Library
Board on Tuesday, November 16, 2021 at 6:00 PM
by ZOOM**

Present: Councillor P. Carr (Chair); G. Antworth; M. Butler; Councillor C. Feeney;
G. Fraiberg; J May-Anderson; M. Roberts; Councillor G. Thompson

T. Pross, CEO; H. Dewar, Manager of Public Services;
J. Van Manen, Administrative Assistant

Absent: B. Phieffer

Guests: Wendy Rayson-Kerr; Doug Churcher (Welch Auditor)

Media: None

1. **Call to Order:** The meeting was called to order by the Chair at 6:00 p.m.
2. **Declarations of pecuniary interest by Board Members:** None.
3. **Motion to approve the agenda for the Regular Meeting of 16 November 2021:**

MOVED by Councillor Feeney, **SECONDED** by M. Roberts, THAT the agenda for the Regular Meeting of 16 November 2021 be approved. **CARRIED**

4. **Motion to approve the minutes for the Regular Meeting of 19 October 2021:**

MOVED by G. Antworth, **SECONDED** by Councillor Thompson, THAT the minutes for the Regular Meeting of 19 October 2021 be approved.

CARRIED

No business arising from the minutes.

5. **Guest speaker:** Welch auditor – Audited financial statement 2020 for approval

MOVED by Councillor Feeney, **SECONDED** by M. Roberts, THAT the Belleville Public Library Board approves the 2020 Audited Financial Statement as presented.

CARRIED

MOVED by Councillor Feeney, **SECONDED** by Councillor Thompson, THAT the Belleville Public Library Board approves the 2020 Trust Fund Audited Financial Statement as presented. **CARRIED**

G. Fraiberg left meeting 6:45 p.m.



6. Guest Speaker: Charles Beale – De-accession plan report for Gallery Manly MacDonald paintings

MOVED by Councillor Feeney, **SECONDED** by G. Antworth, THAT the Belleville Public Library Board receives Report 21_023: De-accession Plan Proposal for the Manly MacDonald Collection for information; and THAT the Board directs the CEO to contact the Parrott Foundation to determine if they will permit de-accessioning from the Parrott Collection, and to present a report at a future meeting with a project proposal and information about the scope and purpose of the Manly MacDonald Collection.

CARRIED.

7. Items for Information

Statistics October 2021
CEO's Report
Media Report

MOVED J May-Anderson, **SECONDED** by Councillor Feeney, to receive the Items for Information. **CARRIED**

8. Financial Statement to 31 October 2021

MOVED by M. Roberts, **SECONDED** by Councillor Feeney, THAT the Financial Statement to 31 October 2021 be approved. **CARRIED**

9. Strategic Plan 2022-2027 outline / goals for approval

MOVED by Councillor Feeney, **SECONDED** by J. May-Anderson, THAT the Belleville Public Library Board approves the draft goals and strategic directions for the framework of the Strategic Plan, as presented, and directs the CEO to prepare a draft strategic plan for 2022-2027, based on this framework. **CARRIED**

10. Workplace Violence Prevention and Response report and annual policy review.

MOVED by M. Roberts, **SECONDED** by Councillor Thompson, THAT the Belleville Public Library Board approves policy BPL 006 Workplace violence prevention and response as presented. **CARRIED**

MOVED by G. Antworth, **SECONDED** by Councillor Feeney, THAT the Belleville Public Library Board receives Report 21_020, violence prevention policy review and survey results for information as presented. **CARRIED**



11. Discrimination and Harassment Policy annual review

MOVED by G. Antworth, **SECONDED** by M. Roberts, THAT the Belleville Public Library Board approves policy BPL 007 Harassment and Discrimination as presented.

CARRIED

12. Equipment purchase approval: furniture, makerspace equipment

MOVED by Councillor Thompson, **SECONDED** by Councillor Feeney, THAT the Belleville Public Library Board approves the purchase of ergonomic chairs for staff use, and the purchase of equipment for the makerspace and technology centre, such as 3D printer supplies, laser cutters and supplies, a sewing machine, and storage solutions, with a total budget of \$20,000, to be funded by surplus funds and expended with the goods received no later than December 31st, 2021. **CARRIED**

13. Approval of project: building a stand for donated carved carousel in Gallery

MOVED by Councillor Feeney, **SECONDED** by M. Butler, THAT the Belleville Public Library Board directs the CEO to commission the construction of a protective display case for the Mike Lamoureux carousel, for use in public areas of the Parrott Art Gallery, using the company The Odd Jobs Couple, at a cost not to exceed \$4,000 including all non-refundable taxes. **CARRIED**

14. Motion to enter into In Camera session to consider the following items, pursuant to the Public Libraries Act, s. 16.1:

- In camera report on matters related to labour relations / employee negotiations

MOVED by M Roberts, **SECONDED** by G. Antworth, THAT the Belleville Public Library Board enter into In Camera Session. **CARRIED**

15. Motion to go out of In Camera session and return to the Regular Meeting

MOVED by M. Butler, **SECONDED** by G. Antworth, THAT the Belleville Public Library Board go out of In Camera session and return to the Regular Meeting. **CARRIED**

16. Other Business: None

17. Next meeting: Tuesday, January 18, 2022, Zoom

18. Adjournment: The meeting was adjourned at 7:30 pm on a motion by Councillor Feeney.