



**The Minutes of the Regular Meeting of the Belleville Public Library
Board on Tuesday, February 16, 2021 at 6:00 PM
by Zoom due to COVID**

Present: Councillor P. Carr (Chair); G. Antworth; M. Butler; C. Feeney; G. Fraiberg;
Councillor S. Kelly; B. Phieffer; M. Roberts; Councillor G. Thompson

T. Pross, CEO; H. Dewar, Manager of Public Services;
J. Alyea, Administrative Assistant

Media: None

1. **Call to Order:** The meeting was called to order by the Chair at 6:00 p.m.
2. **Declarations of pecuniary interest by Board Members:** None.
3. **Motion to approve the agenda for the Regular Meeting of 16 February 2021:**

MOVED by G. Antworth, **SECONDED** by M. Roberts, THAT the agenda for the Regular Meeting of 16 February 2021 be approved. **CARRIED**

4. **Motion to approve the minutes for the Regular Meeting of 19 January 2021:**

MOVED by M. Roberts, **SECONDED** by Councillor Kelly, THAT the minutes for the Regular Meeting of 19 January 2021 be approved. **CARRIED**

No business arising from the minutes.

5. **Items for Information:**

Statistics January 2021
CEO's Report
Media Report

MOVED by G. Fraiberg, **SECONDED** by M. Butler, to receive the Items for Information. **CARRIED**

6. **Financial Statement to 31 January 2021:**

MOVED by M. Roberts, **SECONDED** by C. Feeney, THAT the Financial Statement to 31 January 2021 be approved. **CARRIED**

7. **2021 Budget Approval to submit to City council:**

MOVED by M. Roberts, **SECONDED** by Councillor Thompson, THAT the Library Board approves the proposed 2021 Draft Operating Budget request as presented by the Finance Committee. **CARRIED**



8. Reserve transfer list for final transfers of 2020:

MOVED by C. Feeney, **SECONDED** by Councillor Kelly, THAT the Library Board approves the following reserve transfers between our 2020 operating budget and the Library reserve accounts as per the following chart:

Reserve account name:	Amount to be transferred from reserves to operating:	Amount of reserve fund after transfer
Professional Services	\$7,660	\$0
Sick leave payout	\$1,082.77	\$17,497.33
Development Charges	\$50,000	Approx. \$130,000
Reserve account name:	Amount to be transferred from operating to reserves:	Amount of reserve fund after transfers
Sick Leave Payout	\$5,000	\$22,497
Capital	\$10,000	\$70,354
Professional Services	\$10,000	\$10,000
Equipment	\$20,000	\$54,301
McConnell	\$10,000	\$15,346

CARRIED

9. Reserve authorization for new IT equipment purchase – firewall upgrade:

MOVED by G. Fraiberg, **SECONDED** by Councillor Thompson, THAT the Belleville Public Library Board approves the purchase of a new Fortinet Firewall unit, and the yearly maintenance contract, at a cost of \$5,869.37, plus \$763.02 HST payable from the equipment reserve. **CARRIED**

10. Strategic planning – update / discussion:

MOVED by C. Feeney, **SECONDED** by G. Antworth, THAT the Library Board directs the CEO to contact SOLS to facilitate a strategic planning session. **CARRIED**

11. Motion to enter into In Camera session to consider the following item, pursuant to the Public Libraries Act, s. 16.1:

- In camera report on matters related to labour relations / employee negotiations

MOVED by M. Roberts, **SECONDED** by G. Fraiberg, THAT the Library Board enter the In Camera session to discuss a labour relations / employee negotiation matter. **CARRIED**

12. Motion to go out of In Camera session and return to the Regular Meeting:

MOVED by G. Fraiberg, **SECONDED** by C. Feeney, THAT the Library Board go out of the In Camera session and return to the Regular Meeting. **CARRIED**



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13. Other Business: None

14. Next meeting: Tuesday, April 20, 2021 – 6:00 pm. by Zoom

15. Adjournment: The meeting was adjourned at 7:00 pm on a motion by C. Feeney.