



Belleville Public Library and John M. Parrott Art Gallery
254 Pinnacle Street, Belleville, Ontario K8N 3B1
TEL: (613) 968-6731 www.bellevillelibrary.ca

**The Minutes of the Regular Meeting of the Belleville Public Library
Board on Tuesday, September 14, 2021 at 6:00 PM
Library Meeting Room**

Present: Councillor P. Carr (Chair); G. Antworth; M. Butler; Councillor C. Feeney;
G. Fraiberg; J May-Anderson; B. Phieffer; M. Roberts; Councillor G.
Thompson

T. Pross, CEO; H. Dewar, Manager of Public Services;
J. Van Manen, Administrative Assistant

Absent:

Media: None

- 1. Call to Order:** The meeting was called to order by the Chair at 6:00 p.m.
- 2. Declarations of pecuniary interest by Board Members:** None.
- 3. Motion to approve the agenda for the Regular Meeting of 14 September 2021:**

MOVED by M. Butler, **SECONDED** by Councillor Feeney, THAT the agenda for the Regular Meeting of 14 September 2021 be approved. **CARRIED**

- 4. Motion to approve the minutes for the Regular Meeting of 20 July 2021:**

MOVED by M. Roberts, **SECONDED** by G. Fraiberg, THAT the minutes for the Regular Meeting of 20 July 2021 be approved. **CARRIED**

No business arising from the minutes.

- 5. Motion to enter into In Camera session to consider the following items, pursuant to the Public Libraries Act, s. 16.1:**

- In camera report on matters related to labour relations / employee negotiations

MOVED by Councillor Feeney, **SECONDED** by Councillor Thompson, THAT the Belleville Public Library Board enter into In Camera Session. **CARRIED**

- 6. Motion to go out of In Camera session and return to the Regular Meeting**

MOVED by G. Fraiberg, **SECONDED** by G. Antworth, THAT the Belleville Public Library Board go out of In Camera session and return to the Regular Meeting. **CARRIED**



7. Financial Statement to 31 August 2021

MOVED by M. Roberts, **SECONDED** by Councillor Feeney, THAT the Financial Statement to 31 August 2021 be approved. **CARRIED**

8. Library closure approval

MOVED by G. Fraiberg, **SECONDED** by J. May-Anderson, THAT the Belleville Public Library Board approves the closure of the Library and Gallery on Thursday November 25th, 2021, from 9:30 a.m. to 12:00 p.m. for an event to recognize the staff, volunteers and Board members for the Library and Gallery. **CARRIED**

9. Furniture and equipment project: Referral to City of Belleville for consideration as part of the 2022 Capital Budget

MOVED by Councillor Thompson, **SECONDED** by Councillor Feeney, THAT the Belleville Public Library approves the Technology Centre Furniture and Equipment Project submission as presented and directs the CEO to submit it to the City of Belleville to be considered as part of the 2022 Capital Budget process. **CARRIED**

10. Meeting Scheduling: October Board meeting (addition) and Finance Committee (2022 operating budget)

Library Board Meeting: Tuesday, October 19, 2021 – 6:00 p.m., Library Meeting Room
Finance Committee Meeting: Wednesday, October 20, 2021 – 4:00 p.m., Library Meeting Room

11. Other Business:

Discussed recent incidents at the Library, noticing a decline in incidence since hiring of security guard.

M. Roberts mentioned survey questions for staff at another organization around experiences with violence and verbal abuse. The CEO indicated that some of the survey questions could be used as part of our required activities for policy BPL006: Workplace Violence Prevention and Response. This policy and any survey results will be reviewed at the regular meeting in November.

12. Next meeting: Tuesday, October 19, 2021 – 6:00 p.m., Library Meeting Room

13. **Adjournment:** The meeting was adjourned at 7:00 pm on a motion by Councillor Feeney.