

The Minutes of the Regular Meeting of the Belleville Public Library Board on Tuesday 19th April 2011 at 6:00 PM in the Betty Colden Room of the Belleville Public Library

Present: B. Phieffer, Chair T. Christopher, Councillor J. Jenkins, Councillor
 E. Lindenberg R. Rooke G. Thompson, Councillor
 K. Tuck L. Bell, CEO J. Alyea, Secretary

Regrets: L. Pohjola M. Roberts

1. **Call to Order:** The meeting was called to order by Beth Phieffer, Chair at 6:07 p.m.
2. **Declarations of pecuniary interest by Board Members:** There were no declarations of pecuniary interest.
3. **Motion to approve the agenda for the Regular Meeting of 19th April 2011:**

MOVED by Councillor Jenkins, **SECONDED** by Rosemary Rooke, that the agenda for the Regular Meeting of 19th April 2011 be approved. **CARRIED**
4. **Motion to approve the minutes of the Regular Meeting of 22nd March 2011:**

MOVED by Councillor Thompson, **SECONDED** by Rosemary Rooke, that the minutes of the Regular Meeting of 22nd March 2011 be approved. **CARRIED**
5. **Business arising from the minutes of the previous meeting:**
 1. **Principles of Effective Library Governance and Leadership Workshop:** A Professional Development workshop for Board Members is scheduled for Wednesday, April 27, 2011. Consultants Margaret Andrewes and Randee Loucks will conduct this workshop from 5:30-8:30 p.m. Dinner will be provided. Rosemary Rooke has another commitment and is unable to attend. In 2006, Randee and Margaret completed an Operational Review of the Library. Beth Phieffer will e-mail copies of this review to Board Members.
 2. **Fundraising for Libraries:** Beth Phieffer contacted OLA for information on Fundraising for Libraries. She is waiting for a reply and will report at the next Board meeting.
 3. **Sony E-Readers:** The CEO obtained an application form for this program from the Sony website and is waiting to hear from their contact person. The CEO will provide an update at the May Board meeting.

6. Confirmed Events held at the Belleville Public Library in April - May 2011
7. Statistics for March 2011
8. CEO's Report
9. Christmas 2011 and New Year's 2012

Items 6-9 were presented as Items of Information.

CEO's Report: The CEO reported on three grants the library will receive in 2011. A grant of \$12,287.00 was received from the Cultural Strategic Investment Fund for digitization of historical photographs of Belleville in conjunction with the City Archives. This grant is important because it means that we can make historical photos of Belleville accessible to the public through the Library's web site.

A grant of \$3463.00 from Young Canada Works for a summer student to develop a social media presence for the Library.

We were informed last week by Leona Dombrowsky's office that Belleville Public Library will receive an additional one time funding investment of \$6,445 in addition to our annual Public Library Operating Grant from the Ministry of Culture. The CEO will set up a press release with Leona Dombrowsky's when the grant is received.

Christmas 2011 and New Year's 2012: This year, Christmas Day and New Year's Day both fall on a Sunday. The Library will be closed Saturday, December 24 for the Staff Eve Day, as per the Collective Agreement; Monday December 26 for Boxing Day; Tuesday, December 27 for Christmas Day; and Monday, January 2 for New Year's Day.

10. Belleville Public Library Internet Use Policy:

The Belleville Public Library Internet Use Policy and Guidelines were presented to the Board for approval. This policy is standard to public libraries and protects both members of the public and staff from patrons viewing inappropriate material on the Internet. Upon approval, it will be added to the Policy section of the Library's web site and also put on the workstations where the public sign up for the Internet computers.

MOVED by Councillor Christopher, **SECONDED** by Kyle Tuck, that the Belleville Public Library Internet Use Policy and Guidelines be approved as presented. **CARRIED**

11. Financial Statements:

The first monthly Financial Statement prepared by the City for the period ending March 31, 2011 was presented.

The CEO received written confirmation today that the 2011 Budget has been approved.

Councillor Thompson will call a Financial Meeting to review the Financial Statement.

12. Other Business:

1. Sunday Openings:

Eric Lindenberg has received inquiries from the public regarding the Library being open on Sundays. Discussion followed regarding the cost of opening on Sundays and the possibility of closing another day or reducing hours during the week to remain open on Sunday.

MOVED by Eric Lindenberg, **SECONDED** by Councillor Thompson, that the Financial Committee look at the possibility of varying the operational hours of the Library to remain open on Sunday. **CARRIED**

2. Fundraising:

Eric Lindenberg proposed a "Read, Run and Ride" fundraiser for the library. He will prepare a presentation for the next meeting.

3. Library Anniversary:

Events are being planned to celebrate the 5th Anniversary of the Belleville Public Library and John M. Parrott Art Gallery.

13. **Adjournment:** The meeting was adjourned at 7:00 pm on a motion by Councillor Thompson.