



**The Minutes of the Regular Meeting of the Belleville Public Library Board  
on Tuesday, June 17<sup>th</sup>, 2014 at 6:00 PM in the Betty Colden Room  
of the Belleville Public Library**

**Present:** Councillor G. Thompson (Chair); G. Fraiberg; E. Lindenberg; L. Pohjola;  
R. Rooke

T. Pross, CEO; H. Dewar, Manager of Public Service; J. Alyea, Secretary

**Absent:** Councillor T. Christopher; Councillor J. Jenkins; B. Phieffer; M. Roberts

**Media:** None

1. **Call to Order:** The meeting was called to order by the Chair at 6:06 p.m.
2. **Declarations of pecuniary interest by Board Members:** There were no declarations of pecuniary interest.
3. **Motion to approve the agenda for the Regular Meeting of 17 June 2014:**

**MOVED** by R. Rooke; **SECONDED** by G. Fraiberg, that the agenda for the Regular Meeting of 20 May 2014 be approved. **CARRIED**

4. **Motion to approve the minutes for the Regular Meeting of 20 May 2014:**

**MOVED** by L. Pohjola, **SECONDED** by E. Lindenberg, that the minutes for the Regular Meeting of 20 May 2014 be approved. **CARRIED**

No business arising from the minutes.

5. **Items for Information:**
  - **Statistics for May 2014**
  - **CEO's Report**
  - **Media List**

**MOVED** by G. Fraiberg, **SECONDED** by R. Rooke, that the Items for Information be received. **CARRIED**

6. **Financial Statement to 31 May 2014:**

**MOVED** by E. Lindenberg, **SECONDED** by L. Pohjola, that the Financial Statement to 31 May 2014 be approved. **CARRIED**



7. **Health & Safety training requirements:** All library staff is currently completing Ministry of Labour mandatory Health & Safety Awareness Training. The CEO will forward the online link for this training to Board members. Although the training is not mandatory for Board members, it is recommended they complete the training and advise the CEO to record when completed.

8. **Workplace Violence Prevention Policy review:**

**MOVED** by E. Lindenberg, **SECONDED** by G. Fraiberg, that the Workplace Violence Prevention and Response Policy be approved for 2014 as presented. **CARRIED.**

9. **Harassment and Discrimination Policy review:**

**Moved** by R. Rooke, **SECONDED** by L. Pohjola, that the Harassment and Discrimination Policy be approved for 2014 as presented. **CARRIED**

10. **Retention of Board meeting minutes on library's web site:**

Library Board minutes are available on our website from 2009 to the present. No change to the retention of minutes on the website is required as this time.

11. **Other Business:**

The Dr. James B. Collip provincial plaque unveiling ceremony is this Thursday, June 19<sup>th</sup> at 1:30 pm.

12. **Adjournment:**

The meeting was adjourned at 6:55 pm. on a motion by G. Fraiberg.