



The Minutes of the Regular Meeting of the Belleville Public Library Board on Tuesday 20th March 2012 at 6:15 PM in the Betty Colden Room of the Belleville Public Library

Present: E. Lindenberg, Chair G. Thompson, Councillor G. Fraiberg
J. Jenkins, Councillor B. Phieffer M. Roberts
R. Rooke T. Pross, CEO J. Alyea, Secretary

Regrets: T. Christopher, Councillor L. Pohjola

Media: Not present

1. **Call to Order:** The meeting was called to order by Eric Lindenberg, Vice-Chair at 6:15 p.m. Councillor Thompson will be joining the meeting later.

2. **Declarations of pecuniary interest by Board Members:** There were no declarations of pecuniary interest.

3. **Motion to approve the agenda for the Regular Meeting of 20 March 2012:**

MOVED by Beth Phieffer, **SECONDED** by Councillor Jenkins, that the agenda for the Regular Meeting of 20 March 2012 be approved. **CARRIED**

4. **Motion to approve the minutes of the Regular Meeting of 1 March 2012:**

MOVED by Rosemary Rooke, **SECONDED** by Mike Roberts, that the minutes of the Regular Meeting of 1 March 2012 be approved. **CARRIED**

5. **Business arising from the minutes of the previous meeting:**

There was no business arising.

6. **Confirmed Events held at the Belleville Public Library in March – April 2012.**

7. **Statistics for February 2012.**

Mike Roberts questioned why Overdue notices are down from 2011. The CEO will investigate and report at the April meeting. The CEO will also prepare a comparison of fines charged by Quinte West and other libraries.

8. **CEO's Report March 2012:**

MOVED by Rosemary Rooke, **SECONDED** by Councillor Jenkins, that the Confirmed Events, Statistics and CEO's report be received for information. **CARRIED**



9. Financial Statement to February 29, 2012:

MOVED by Mike Roberts, **SECONDED** by Gerry Fraiberg, that the Financial Statement to 29 February 2012 be approved. **CARRIED**

The 2012 Budget has been sent to City Hall. The CEO will inform Board Members of the date and time he will be making the Budget presentation to Council when it has been confirmed.

Item 10, Board Committees was moved forward on the agenda awaiting Councillor Thompson's arrival.

11. Belleville Club Request:

The Belleville Club has made a request to borrow and display some of our Manley MacDonald permanent collection paintings. The paintings would be identified as belonging to the John M. Parrott Art Gallery. This collaboration would promote the Library and Art Gallery and build a relationship in the community. An agreement outlining the details would be drawn up prior to loaning the paintings. The CEO recommends that the Board give their support.

MOVED by Gerry Fraiberg, **SECONDED** by Mike Roberts, that the CEO investigate and bring more details to the April meeting **CARRIED**

12. Health & Safety Policy Approval 2012:

MOVED by Mike Roberts, **SECONDED** by Rosemary Rooke, that the Health and Safety Policy for 2012 be approved. **CARRIED**

The CEO will check the training requirements for Board Members under the Health and Safety, Accessibility and Violence in the Workplace Acts.

13. Chamber Mingle:

The Belleville Chamber of Commerce Business Card Mingle is confirmed for Thursday, May 17 from 5-7 p.m. in the Gallery. Catering for food has been arranged. The CEO will obtain a Special Occasion permit for the cash bar. The BCC will send out the invitations. A display of library services including patron cards, brochures and room rental promotions will be available. Library tours will be given by staff.

14. Ontario Download Centre (Overdrive) presentation:

The CEO gave a visual presentation on the Ontario Download Centre (Overdrive).



Councillor Thompson joined the meeting at 7:40 p.m.

10. Board Committees:

The list of Committees were reviewed and confirmed as:

Finance Committee – Mr. Mike Roberts (Chair), Mr. Larry Pohjola, Councillor Taso Christopher, Councillor Garnet Thompson CONFIRMED

Marketing Committee – Councillor Jodie Jenkins, Mr. Eric Lindenberg CONFIRMED

Bargaining Committee – Library CEO, Councillor Garnet Thompson, Mr. Larry Pohjola, Mrs. Rosemary Rooke TO BE CONFIRMED

Hastinet Board Representatives – Mrs. Rosemary Rooke, Mr. Gerry Fraiberg CONFIRMED

Federation of Ontario Public Libraries Representatives – Library CEO, Mrs. Beth Phieffer CONFIRMED

Southern Ontario Library Service Representatives – Mrs. Beth Phieffer, Mr. Mike Roberts (alternate) CONFIRMED

The next Southern Ontario Library Service meeting will be held at the Kanhiote-Tyendinaga Public Library on Saturday, April 28, 2012 at 10:00 a.m. Beth Phieffer and Mike Roberts are unable to attend. Councillor Thompson will attend for the Library.

15. Other Business:

1. The April Board meeting has been rescheduled to **Tuesday, April 24** at 6:15 p.m.
2. The 2011 Annual Report will be available in May.

16. Adjournment:

The meeting was adjourned at 8:05 pm on a motion by Gerry Fraiberg.