



Belleville Public Library and John M. Parrott Art Gallery
254 Pinnacle Street, Belleville, Ontario K8N 3B1
TEL: (613) 968-6731 FAX: (613) 968-6841 www.bellevillelibrary.ca

**The Minutes of the Regular Meeting of the Belleville Public Library Board
on Tuesday, September 13, 2016 at 6:00 PM in the Betty Colden Room
of the Belleville Public Library**

Present: Councillor P. Carr; G. Fraiberg; Councillor M. Panciuk; B. Phieffer; M. Roberts
Councillor G. Thompson; V. Whalen

T. Pross, CEO; H. Dewar, Manager of Public Services; J. Alyea, Secretary

Regrets: S. Andrews; E. Lindenberg;

Guest: Trevor Smale, Pace Design

Media: None

1. **Call to Order:** The meeting was called to order by G. Thompson, Chair at 6:00 p.m.
2. **Declarations of pecuniary interest by Board Members:** None.
3. **Motion to approve the agenda for the Regular Meeting of 13 September 2016:**

MOVED by M. Roberts, **SECONDED** by B. Phieffer, that the agenda for the Regular Meeting of 13 September 2016 be approved. **CARRIED**

4. **Motion to enter into In Camera session to consider the following items, pursuant to the Public Libraries Act, s. 16.1:**

- In Camera Report regarding Labour Relations or Employee Negotiations.

MOVED by G. Fraiberg, **SECONDED** by V. Whalen, that the Board enter into the In Camera session. **CARRIED**

5. **MOVED** by G. Fraiberg, **SECONDED** by P. Carr, that the Library Board move out of the In Camera Session and return to the regular meeting. **CARRIED**

6. **Motion to approve the minutes for the Regular Meeting of 9 August 2016:**

MOVED by V. Whalen, **SECONDED** by B. Phieffer, that the minutes for the Regular Meeting of 9 August 2016 be approved. **CARRIED**

There was no business arising from the minutes.

7. **Items for Information:**

Statistics for July 2016
CEO's Report
Media List

MOVED by B. Phieffer, **SECONDED** by V. Whalen, to receive the Items for Information. **CARRIED**



8. Report on exterior signage project and designs – Pace Design

The Board passed a motion at the May 2016 meeting authorizing the CEO to enter into an agreement with Pace Design of Belleville for the design and tending of interior signage for the Library. Pace Design and their partners Nuform Industrial Design put together a design package for interior wayfinding signage that should meet our needs and be within our current project budget. Trevor Smale, Pace Design, presented this package to Board members at the meeting. The Board authorized the CEO to continue with the signage project as per the design package created by Pace and Nuform.

9. Financial Statement to 31 August 2016:

MOVED by M. Roberts, **SECONDED** by P. Carr, to approve the Financial Statement to 31 August 2016. **CARRIED**

10. Other Business:

1. OLBA Super Conference: B. Phieffer reported on the 2017 OLBA Super Conference in Toronto from February 1-4. Board members who would like to attend should advise the CEO as soon as possible.
2. The next Hastinet meeting is scheduled on Tuesday, September 20, 2017, 8:30 am. at the Quinte West Public Library.

11. Next meeting October 11, 2016 – 6:00 pm.

12. Adjournment: The meeting was adjourned at 7:30 pm. on a motion by P. Carr.