



**The Minutes of the Regular Meeting of the Belleville Public Library Board  
on Tuesday, August 11, 2015 at 6:00 PM in the Betty Colden Room  
of the Belleville Public Library**

**Present:** S. Andrews; Councillor P. Carr; G. Fraiberg; Councillor M. Panciuk; M. Roberts;  
Councillor G. Thompson; V. Whalen

T. Pross, CEO; H. Dewar, Manager of Public Services; J. Alyea, Secretary

**Regrets:** E. Lindenberg; B. Phieffer

**Media:** None

1. **Call to Order:** The meeting was called to order by Councillor Thompson at 6:00 p.m.

2. **Declarations of pecuniary interest by Board Members:** None

3. **Motion to approve the agenda for the Regular Meeting of 11 August 2015:**

**MOVED** by G. Fraiberg, **SECONDED** by V. Whalen, that the agenda for the Regular Meeting of 11 August 2015 be approved. **CARRIED**

4. **Motion to enter into In Camera session to consider the following items, pursuant to the Public Libraries Act, s. 16.1:**

- In Camera Report regarding Matter Pertaining to an Identifiable Individual
- In Camera Report regarding Matter Pertaining to Labour Relations or Employee Negotiations

**MOVED** by M. Roberts, **SECONDED** by S. Andrews, that the Board enter into In Camera session. **CARRIED**

5. **Motion to go out of In Camera session and return to the Regular Meeting.**

**MOVED** by G. Fraiberg, **SECONDED** by P. Carr, to go out of In Camera session. **CARRIED**

6. **Motion to approve the minutes for the Regular Meeting of 9 June 2015:**

**MOVED** by M. Roberts, **SECONDED** by V. Whalen, that the minutes for the Regular Meeting of 9 June 2015 be approved. **CARRIED**

There was no business arising from the minutes.

7. **Motion to approve the minutes for the Special Meeting of 9 July 2015:**

**MOVED** by S. Andrews, **SECONDED** by V. Whalen, that the minutes for the Special Meeting of 9 July 2015 be approved. **CARRIED**

There was no business arising from the minutes.



8. **Items for Information:**

**Statistics for May and June 2015  
CEO's Report  
Media List**

**MOVED** by P. Carr, **SECONDED** by M. Panciuk, to receive the Items for Information.  
**CARRIED**

9. **Financial Statement to 31 July 2015:**

**MOVED** by M. Roberts, **SECONDED** by S. Andrews, to approve the Financial Statement to 31 July 2015. **CARRIED**

10. **Policy BPL007 Harassment and Discrimination Policy Review:**

**MOVED** by P. Carr, **SECONDED** by G. Fraiberg, to approve the Policy BPL007 Harassment and Discrimination Policy as presented. **CARRIED**

11. **Policy BPL006 Workplace Violence Prevention Policy Review:**

**MOVED** by P. Carr, **SECONDED** by M. Panciuk, to approve the Policy BPL006 Workplace Violence Prevention Policy as presented. **CARRIED**

12. **Canadian Cancer Society Bras in Breeze request:**

The Canadian Cancer Society has asked the library to host the 'Bras in the Breeze' program for the month of October to promote Breast Cancer Awareness Month. The request was also made in 2014 and declined by the Board.

**MOVED** by P. Carr, **SECONDED** by V. Whalen, that the request from the Canadian Cancer Society to host the 'Bras in the Breeze' program at the library for the month of October is declined. The library will inquire if there are alternative programs available for the library to promote Breast Cancer Awareness month in October. **CARRIED**

13. **Other Business**

1. Archive construction going well and on schedule.
2. The CEO notified the Board that the Library's HVAC system has been having problems and that the City Property Manager has been addressing them. There are filters missing from the cooling system since the building was constructed, causing buildup of pollutants in the cooling tower. The water in the cooling system is being treated with chemicals to keep it clean. In the fall after the cooling system is turned off there will be extensive work required to address this problem. More information will be provided in September.

14. **Next meeting Tuesday, September 8, 2015 – 6:00 pm.**

15. **Adjournment:** The meeting was adjourned at 7:05 pm. on a motion by P. Carr.