



**The Minutes of the Regular Meeting of the Belleville Public Library Board  
on Tuesday, September 8, 2015 at 6:00 PM in the Betty Colden Room  
of the Belleville Public Library**

**Present:** S. Andrews; G. Fraiberg; E. Lindenberg; M. Roberts; Councillor G. Thompson;  
V. Whalen

T. Pross, CEO; H. Dewar, Manager of Public Services; J. Alyea, Secretary

**Regrets:** Councillor P. Carr; Councillor M. Panciuk; B. Phieffer

**Guest:** Doug Churcher, Welch LLP Chartered Accountants

**Media:** None

1. **Call to Order:** The meeting was called to order by Councillor Thompson at 6:01 p.m.

2. **Declarations of pecuniary interest by Board Members:** None.

3. **Motion to approve the agenda for the Regular Meeting of 8 September 2015:**

**MOVED** by G. Fraiberg, **SECONDED** by M. Roberts, that the agenda for the Regular Meeting of 08 September 2015 be approved. **CARRIED**

4. **Motion to enter into In Camera session to consider the following items, pursuant to the Public Libraries Act, s. 16.1:**

- In Camera Report regarding Matter Pertaining to an Identifiable Individual
- In Camera Report regarding Matter Pertaining to Labour Relations or Employee Negotiations

**MOVED** by V. Whalen, **SECONDED** by S. Andrews, that the Board enter into In Camera session. **CARRIED**

5. **Motion to go out of In Camera session and return to the Regular Meeting.**

**MOVED** by M. Roberts, **SECONDED** by V. Whalen, to go out of In Camera session. **CARRIED**

6. **Approval of 2014 Audited Financial Statements:**

Doug Churcher, Chartered Accountant, attended the meeting to review and finalize the 2014 Audited Financial Statements for the Library.

**MOVED** by M. Roberts, **SECONDED** by V. Whalen, that the audited Belleville Public Library Board Financial Statements as of December 31, 2014 be approved. **CARRIED**

Vern Whalen left the meeting at 7:05 pm.

**MOVED** by M. Roberts, **SECONDED** by E. Lindenberg, that the audited Trust Funds Financial Statements as of December 31, 2014 be approved. **CARRIED**

Doug Churcher left the meeting at 7:15 pm.



**7. Motion to approve Board member absence:**

The Public Libraries Act states that a board member who is absent from the meetings of the board for three consecutive months without being authorized by a board resolution would be disqualified.

**MOVED** by M. Roberts, **SECONDED** by E. Lindenberg, to allow a current board member who was absent from the past 3 consecutive meetings to continue as a board member until the October 2015 meeting.

**8. Motion to approve the minutes for the Regular Meeting of 11 August 2015:**

**MOVED** by M. Roberts, **SECONDED** by G. Fraiberg, that the minutes for the Regular Meeting of 11 August 2015 be approved. **CARRIED**

There was no business arising from the minutes.

**9. Items for Information:**

**Statistics for July 2015  
CEO's Report**

Hoopla Digital, the streaming movie, audiobook and music service, will be launched by Belleville, Quinte West and Prince Edward County Libraries on September 21<sup>st</sup>. Hoopla statistics will be included starting with the September statistics.

**Media List**

**MOVED** by E. Lindenberg, **SECONDED** by S. Andrews, to receive the Items for Information. **CARRIED**

**10. Financial Statement to 31 August 2015:**

**MOVED** by M. Roberts, **SECONDED** by S. Andrews, to approve the Financial Statement to 31 August 2015. **CARRIED**

**11. Other Business**

1. The CEO will confirm when the 2016 Budget submission is due to the City and set up meetings with the Finance Committee.
2. The Board requested the CEO review current user fees, including room rental rates and fines. The CEO will provide a report at the November meeting.

**12. October meeting:**

The October meeting scheduled for Tuesday, October 13 is in conflict with the City Council meeting due to the Thanksgiving holiday. The October meeting will be held Thursday, October 15.

**13. Adjournment:** The meeting was adjourned at 7:30 pm. on a motion by S. Andrews.