



**The Minutes of the Regular Meeting of the Belleville Public Library Board  
on Tuesday January 21<sup>st</sup> 2014 at 6:00 PM in the Betty Colden Room  
of the Belleville Public Library**

**Present:** Councillor G. Thompson; G. Fraiberg; Councillor J. Jenkins; E. Lindenberg (6:05); B. Phieffer; L. Pohjola; M. Roberts;  
T. Pross, CEO; Holly Dewar, Manager of Public Services; J. Alyea, Secretary

**Regrets:** Councillor T. Christopher; R. Rooke

**Media:** None

1. **Call to Order:** The meeting was called to order by T. Pross, CEO at 6:00 p.m.

2. **Declarations of pecuniary interest by Board Members:** There were no declarations of pecuniary interest.

3. **Motion to approve the agenda for the Regular Meeting of 21 January 2014:**

**MOVED** by G. Fraiberg, **SECONDED** by J. Jenkins, that the agenda for the Regular Meeting of 21 January 2014 be approved. **CARRIED**

4. **Election of Officers:**

1. The CEO called for nominations for Board Chair. M. Roberts nominated G. Thompson, seconded by L. Pohjola. G. Thompson accepted the nomination. No further nominations were made. M. Roberts moved nominations be closed, seconded by L. Pohjola. G. Thompson was elected Board Chair by acclamation and chaired the remainder of the meeting.
2. The Chair called for nominations for Vice-Chair. G. Fraiberg nominated E. Lindenberg, seconded by M. Roberts. E. Lindenberg accepted the nomination. No further nominations were made. G. Fraiberg moved nominations be closed, seconded by M. Roberts. E. Lindenberg was elected Vice-Chair by acclamation.
3. The Chair called for nominations for Chair of the Financial Management Committee. L. Pohjola nominated M. Roberts, seconded by E. Lindenberg. M. Roberts accepted the nomination. No further nominations were made. L. Pohjola moved nominations be closed, seconded by E. Lindenberg. M. Roberts was elected Chair of the Financial Management Committee by acclamation.
4. Board committees to remain as previously appointed.



5. **Motion to approve the minutes for the Regular Meeting of 20 November 2013:**

**MOVED** by J. Jenkins, **SECONDED** by L. Pohjola, that the minutes for the Regular Meeting of 21 January 2014 be approved. **CARRIED**

No business arising from the minutes.

6. **Items for Information:**

- **Statistics for November and December 2013**
- **CEO's Report**

Circulating materials decreased slightly in 2013. The CEO will provide comparison information from other libraries at the next meeting.

A further report on outstanding fees and fine collection is deferred to the next meeting.

**MOVED** by B. Phieffer, **SECONDED** by G. Fraiberg, that the November and December 2013 Statistics and CEO's report be received for information. **CARRIED**

7. **Financial Statement to December 31, 2013:**

Expanded version of the yearend financial statement will be available at the next meeting.

**MOVED** by M. Roberts, **SECONDED** by E. Lindenberg, that the Financial Statement to 31 December 2013 be approved. **CARRIED**

8. **Finance Committee – 2014 Budget:**

The Finance Committee will present the finalized 2014 Budget for approval by the board at the February meeting. The 2014 Budget is due to City Council in early March.

9. **2014 Board Meeting and closure dates:**

A list of Board Meeting dates and Library closure dates for 2014 was presented. The Board approved the closure dates, including closing the library on December 24, 2014 and early closure at 4:00 p.m. on December 31, 2014.

The February Board meeting is rescheduled to February 25<sup>th</sup>.

**MOVED** by J. Jenkins, **SECONDED** by M. Roberts, that the 2014 Board Meeting dates and Library closure dates be approved as amended. **CARRIED**

10. **Other Business:**

1. E. Lindenberg will provide an update on Advertising in the Library at the next meeting.
2. The Board requested the CEO do a comparison of room rental rates with the Quinte Sport and Wellness Centre.

11. **Adjournment:**

The meeting was adjourned at 7:05 pm on a motion by B. Phieffer. The next meeting is scheduled for Tuesday, February 25<sup>th</sup>.