



**The Minutes of the Regular Meeting of the Belleville Public Library Board
on Tuesday July 9th 2013 at 6:30 PM in the Betty Colden Room
of the Belleville Public Library**

Present: E. Lindenberg (Vice-Chair); Councillor T. Christopher; G. Fraiberg;
Councillor J. Jenkins; B. Phieffer; L. Pohjola; M. Roberts; R. Rooke
T. Pross, CEO; H. Dewar, Manager of Public Service; J. Alyea, Secretary

Regrets: Councillor G. Thompson;

Media: None

Guest: Doug Churcher, Welch LLP Chartered Accountants

1. **Call to Order:** The meeting was called to order by the Vice-Chair at 6:25 p.m.
2. **Declarations of pecuniary interest by Board Members:** There were no declarations of pecuniary interest.
3. **Motion to approve the agenda for the Regular Meeting of 9 July 2013:**

MOVED by B. Phieffer, **SECONDED** by R. Rooke, that the agenda for the Regular Meeting of 9 July 2013 be approved. **CARRIED**

4. **Motion to approve the minutes for the Regular Meeting of 21 May 2013:**

MOVED by R. Rooke, **SECONDED** by T. Christopher, that the minutes for the Regular Meeting of 21 May 2013 be approved. **CARRIED**

Business arising from the minutes of the Regular Meeting of 21 May 2013:

Item 5 – CEO's report: Our funding application for accessible public computer workstations was not successful. Medigas Praxair Canada Inc. has agreed to donate the funds needed to cover the cost of these workstations. The Board expressed its appreciation to E. Lindenberg for his assistance in pursuing this donation.

5. **Items for Information:**
 - **Statistics for May 2013**
 - **CEO's Report**

Confirmation for placement of a YMCA Summer Exchange Program student at the Library has been received. Laura Costes-Brunelles will begin a six-week placement on July 2nd.

The report on the Public Opinion Survey was reviewed. The Board's decision is to table the survey until the move of the Archives into the Library has been completed.

MOVED by T. Christopher, **SECONDED** by G. Fraiberg, that the May 2013 Statistics and CEO's report be received for information. **CARRIED**



6. Financial Statement to 31 May 2013:

MOVED by M. Roberts, **SECONDED** by B. Phieffer, that the Financial Statement to 31 May 2013 be approved. **CARRIED**

7. Audited financial statements:

Doug Churcher, Chartered Accountant, attended the meeting to review and finalize the 2012 Audited Financial Statements for the Library and Hasting.

MOVED by T. Christopher, **SECONDED** by L. Pohjola, that the 2012 Audited Financial Statements be approved as presented. **CARRIED**

8. Olive Delaney Student Award nomination:

The Olive Delaney Award is an award that was established by former CEO Olive Delaney to recognize outstanding Student General Assistants who leave the position to continue with post-secondary education. Fanny Tom, Circulation Services Supervisor, has nominated Sarah Sceviour for this award. Sarah was hired in November 2009, and is an extremely conscientious and efficient worker. She will be attending Nipissing University in September.

MOVED by R. Rooke, **SECONDED** by G. Fraiberg, to award the Olive Delaney Student Award to Sarah Sceviour in the amount of \$250. **CARRIED**

9. Fundraising Presentation – Holly Dewar:

Holly Dewar made a presentation on the Fundraising session she attended at the 2013 OLA SuperConference. Due to time constraints, the presentation will be completed at the September meeting.

10. Other Business: None

11. Adjournment:

The meeting was adjourned at 7:50 pm on a motion by L. Pohjola. The next meeting is scheduled for Tuesday, September 17th.