



**The Minutes of the Regular Meeting of the Belleville Public Library Board  
on Tuesday, November 4<sup>th</sup>, 2014 at 6:00 PM in the Betty Colden Room  
of the Belleville Public Library**

**Present:** Councillor G. Thompson (Chair; 6:07 pm); Councillor T. Christopher (6:07 pm.);  
G. Fraiberg; Councillor J. Jenkins; E. Lindenberg (Co-Chair); B. Phieffer  
L. Pohjola; M. Roberts;

T. Pross, CEO; H. Dewar, Manager of Public Service; J. Alyea, Secretary

**Absent:** R. Rooke

**Guest:** Doug Churcher, Welch LLP Chartered Accountants

**Media:** None

1. **Call to Order:** The meeting was called to order by E. Lindenberg, Co-Chair at 6:00 p.m.

2. **Declarations of pecuniary interest by Board Members:** There were no declarations of pecuniary interest.

3. **Motion to approve the agenda for the Regular Meeting of 4 November 2014:**

SuperConference 2015 added to agenda under "Other Business" at the request of B. Phieffer.

**MOVED** by M. Roberts, **SECONDED** by G. Fraiberg, that the agenda for the Regular Meeting of 4 November 2014 be approved as amended. **CARRIED**

4. **Motion to approve the minutes for the Regular Meeting of 16 September 2014:**

**MOVED** by G. Fraiberg, **SECONDED** by M. Roberts, that the minutes for the Regular Meeting of 16 September 2014 be approved. **CARRIED**

There was no business arising from the minutes.

Councillor Thompson chaired the remainder of the meeting.

5. **Items for Information:**

- **Statistics for September 2014**
- **CEO's Report**
- **Media List**

**MOVED** by T. Christopher, **SECONDED** by E. Lindenberg, that the Items for Information be received. **CARRIED**

6. **Financial Statement to 30 September 2014:**

**MOVED** by M. Roberts, **SECONDED** by G. Fraiberg, that the Financial Statement to 30 September 2014 be approved. **CARRIED**



**7. Approval of Audited Financial Statements as of December 31, 2013:**

Doug Churcher, Chartered Accountant, attended the meeting to review and finalize the 2013 Audited Financial Statements for the Library.

**MOVED** by T. Christopher, **SECONDED** by M. Roberts, that the audited Belleville Public Library Board Financial Statements and the Trust Funds Financial Statements as of December 31, 2013 be approved. **CARRIED**

Doug Churcher left the meeting.

**8. Budget Update:**

The CEO gave an update on the 2013 Budget. The Finance Committee will call a meeting before the end of November to review the budget.

**9. Policy on providing a welcoming environment for breastfeeding for approval:**

**MOVED** by B. Phieffer, **SECONDED** by L. Pohjola, that operational policy BPL015 – Breastfeeding in the Library and Gallery be approved. **CARRIED**

**10. Acquisitions / De-accessioning of Gallery Artwork Policy for approval :**

**MOVED** by M. Roberts, **SECONDED** by J. Jenkins, that operational policy BPL014 – Gallery Collection Accession and De-Accession be approved. **CARRIED**

**11. Board Recruitment:**

Current Board members who wish to continue to sit on the Library Board must reapply by filing an application with the City. A copy of the application is included in the November 4<sup>th</sup> Board agenda or is available on the City's website. Application should be submitted by the end of November.

**12. Plans for Board Christmas event:**

The annual Staff / Board tree trimming event will be postponed this year. A mingle for Library staff and Archives staff and volunteers is being planned. Board members are invited to attend. The CEO will advise when the date has been confirmed.

**13. Other Business:**

- 1. SuperConference 2015:** The 2015 OLA SuperConference will be held January 28-31, 2015. Registration for the conference must be done on line this year. There will be a presentation on Saturday, January 31<sup>st</sup> specific to Board Trustees. Members who wish to attend should let the CEO know as soon as possible. Early bird deadline to register is December 19<sup>th</sup>.
- 2.** The next Board meeting is scheduled for December 2, 2014 at 6:30 pm. to discuss the Strategic Plan.

**14. Adjournment:**

The meeting was adjourned at 7:15 pm. on a motion by M. Roberts.