



**The Minutes of the Regular Meeting of the Belleville Public Library Board  
on Wednesday November 20<sup>th</sup> 2013 at 6:30 PM in the Betty Colden Room  
of the Belleville Public Library**

**Present:** Councillor G. Thompson (Chair); Councillor T. Christopher; G. Fraiberg;  
Councillor J. Jenkins; B. Phieffer; R. Rooke  
T. Pross, CEO; H. Dewar, Manager of Public Service; J. Alyea, Secretary

**Regrets:** E. Lindenberg; L. Pohjola; M. Roberts

**Media:** None

1. **Call to Order:** The meeting was called to order by the Chair at 6:30 p.m.
2. **Declarations of pecuniary interest by Board Members:** There were no declarations of pecuniary interest.
3. **Motion to approve the agenda for the Regular Meeting of 20 November 2013:**  
**MOVED** by R. Rooke, **SECONDED** by B. Phieffer, that the agenda for the Regular Meeting of 20 November 2013 be approved. **CARRIED**
4. **Motion to approve the minutes for the Regular Meeting of 15 October 2013:**  
**MOVED** by J. Jenkins, **SECONDED** by R. Rooke, that the minutes for the Regular Meeting of 15 October 2013 be approved. **CARRIED**

No business arising from the minutes of the Regular Meeting of 15 October 2013.

5. **Items for Information:**
  - **Statistics for October 2013**
  - **CEO's Report****MOVED** by R. Rooke, **SECONDED** by B. Phieffer, that the October 2013 Statistics and the CEO's report be received for information. **CARRIED**
6. **Financial Statement to 31 October 2013:**  
**MOVED** by T. Christopher, **SECONDED** by R. Rooke, that the Financial Statement to 31 October 2013 be approved. **CARRIED**

7. **Retail merchandizing in Library:**

The CEO reported on ideas for retail merchandizing in the Library. Two students from the Loyalist College Marketing Department have been invited to provide input.



**8. Collecting outstanding fees and fines:**

A motion was initially made by B. Phieffer, seconded by R. Rooke to direct the CEO and designate to implement the revision to collection of outstanding fees procedures as outlined in this report. Following discussion, the motion was withdrawn. The CEO will report further on outstanding fees and fines at the next meeting.

**9. Electronic resources renewals for 2014:**

The CEO distributed a report on Overdrive 2014 renewal for approval.

**MOVED** by T. Christopher, **SECONDED** by B. Phieffer, to approve the renewal of Overdrive for 2014. **CARRIED**

**10. Board tree decorating event:**

The annual Board / Staff tree decorating event is scheduled for Monday, December 2, 2013 from 5:00 to 6:00 p.m. in the Children's Program Room.

**11. Other Business:**

None

**12. Adjournment:**

The meeting was adjourned at 7:40 pm on a motion by B. Phieffer.