



Belleville Public Library and John M. Parrott Art Gallery
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**The Minutes of the Regular Meeting of the Belleville Public Library Board
on Tuesday March 19th 2012 at 7:00 PM in the Betty Colden Room
of the Belleville Public Library**

Present: Councillor G. Thompson (Chair); G. Fraiberg; Councillor J. Jenkins;
E. Lindenberg; B. Phieffer; L. Pohjola; M. Roberts
T. Pross, CEO; H. Dewar, Manager of Public Service; J. Alyea, Secretary

Regrets: Councillor T. Christopher; R. Rooke

Media: None

1. **Call to Order:** The meeting was called to order by the Chair at 7:10 p.m.
2. **Declarations of pecuniary interest by Board Members:** There were no declarations of pecuniary interest.
3. **Motion to approve the agenda for the Regular Meeting of 19 March 2013:**

MOVED by M. Roberts, **SECONDED** by E. Lindenberg, that the agenda for the Regular Meeting of 19 March 2013 be approved. **CARRIED**

4. **Motion to approve the minutes for the Regular Meeting of 19 February 2013:**

MOVED by J. Jenkins, **SECONDED** by G. Fraiberg, that the minutes for the Regular Meeting of 19 February 2013 be approved. **CARRIED**

There was no business arising from the minutes.

5. **Items for Information:**
 - **Statistics for February 2013**
 - **CEO's Report**

Beth Phieffer requested a Gallery 40th Anniversary Committee including board and staff members be established. Beth and Councillor Thompson will serve on the committee. Trevor will contact Councillor Christopher and R. Rooke to see if they would like to be part of the committee.

MOVED by M. Roberts, **SECONDED** by E. Lindenberg, that the February 2013 Statistics and CEO's report be received for information. **CARRIED**



6. Financial Statement to 28 February 2013:

MOVED by M. Roberts, **SECONDED** by E. Lindenberg, that the Financial Statement to 28 February 2013 be approved. **CARRIED**

7. Goals for 2013:

The report was received as presented. Heather Elston, new Accessibility Coordinator for the City of Belleville, will be invited to attend the April Board meeting.

8. Results from 2012 Opinion Survey:

The results of the 2012 Opinion Survey were presented and reviewed. 183 responses were received. The Board requested that management prepare a report for the May meeting covering points from the survey that need to be addressed.

9. Lockdown Policy:

A revised draft of the Lockdown Policy was presented. Trevor will clarify the procedure for ending a lockdown and report to Board members. Comments regarding the policy should be sent to Trevor. The policy will be finalized at the April meeting.

10. Other Business: None

11. Adjournment:

The meeting was adjourned at 7:55 pm on a motion by G. Fraiberg. The next meeting is scheduled for Tuesday, April 16th.