



The Minutes of the Regular Meeting of the Belleville Public Library Board on Tuesday 16 March 2010 at 6:30 PM in the Betty Colden Room of the Belleville Public Library

Present: B. Brown, Chair J. Jenkins E. Jourard
M. Roberts R. Rooke G. Thompson, Councillor
L. Bell, CEO J. Alyea, Secretary

Regrets: T. Christopher, Councillor N. Ellis, Mayor B. Phieffer

- 1. Call to Order:** The meeting was called to order by the Chair, Barry Brown at 6:30 PM.
- 2. Declarations of Interest by Board Members:** There were no Declarations of Interest.
- 3. Agenda approval:** The Agenda is amended to read "16 March 2010"

MOVED by Jodie Jenkins, SECONDED by Rosemary Rooke, that the agenda for the regular meeting of 16 March 2010 be approved as amended. CARRIED
- 4. Motion to approve the minutes of the Regular Meeting of 16 February 2010:**

MOVED by Councillor Thompson, SECONDED by Jodie Jenkins, that the minutes of the regular meeting of 16 February 2010 be approved. CARRIED
- 5. Business Arising from the Minutes of the previous meeting:** Training questionnaires for AODO training need to be returned – if returned to City Hall, library needs to have a record that it has been completed.
- 6. Accounts and Expenses for the month of December 2009:**

MOVED by Mike Roberts, SECONDED by Rosemary Rooke that the accounts #1295-1298 for December 2009 be approved. CARRIED

MOVED by Mike Roberts, SECONDED by Rosemary Rooke, to move \$50,000 to reserve for capital purchases.
- 7. Interim Financial Statement to 31 January and 28 February 2010:**

Interim Financial Statements to 31 January and 28 February 2010 will be distributed at April meeting.
- 8. Confirmed Events held at the Belleville Public Library in March – April 2010:**

MOVED by Mike Roberts, SECONDED by Councillor Thompson, that the Confirmed Events for March – April be received. CARRIED



9. **Statistics for February 2010:**

MOVED by Eleanor Jourard, **SECONDED** by Jodie Jenkins, that the Statistics for February 2010 be approved as presented. CARRIED

10. **CEO's Report:**

The CEO's gave a report on her first 7 days on the job – short term and long term goals.

11. **Other Business:**

1. **Christmas Closing:** MOVED by Councillor Thompson, **SECONDED** by Rosemary Rooke, that the library will be closed December 24 (Eve Day), 25, 26 & 27 (for Boxing Day). The library will close at 2 pm on December 31.
2. **Committee Meetings:** The Chair requested that each sub-committee arrange a meeting prior to the next board meeting.
3. **Volunteer Appreciation Day:** Volunteer Appreciation Week is April 19-24. The Board will host a Volunteer Tea for library volunteers on Wednesday, April 21 2-4 pm.
4. **Internet:** Staff have been experiencing internet problems – sent e-mails do not reach destination and a large amount of spam coming into the building. Software "Spam Soap" has been installed for a one month free trial – monthly cost \$88.
5. **OMERS:** MOVED by Rosemary Rooke, **SECONDED** by Eleanor Jourard, to appoint Lesley Bell, CEO as signing authority for OMERS. CARRIED
6. **HASTINET:** MOVED by Jodie Jenkins, **SECONDED** by Mike Roberts, to reappoint Bellevalle Public Library CEO Lesley Bell as project manager. CARRIED

12. **Adjournment:** The meeting was adjourned at 7:15 pm on a motion by Councillor Thompson.