



**The Minutes of the Regular Meeting of the Belleville Public Library Board
on Tuesday April 23rd 2013 at 6:00 PM in the Betty Colden Room
of the Belleville Public Library**

- Present:** Councillor G. Thompson (Chair); Councillor T. Christopher; G. Fraiberg;
Councillor J. Jenkins; E. Lindenberg; R. Rooke
T. Pross, CEO; H. Dewar, Manager of Public Service; J. Alyea, Secretary
- Regrets:** B. Phieffer; L. Pohjola; M. Roberts
- Guests:** Members of the Dr. James B. Collip Recognition Committee;
Heather Elston, Accessibility Coordinator for the City of Belleville
- Media:** None

1. **Call to Order:** The meeting was called to order by the Chair at 6:05 p.m.
2. **Declarations of pecuniary interest by Board Members:** There were no declarations of pecuniary interest.
3. **Motion to approve the agenda for the Regular Meeting of 23 April 2013:**
MOVED by R. Rooke, **SECONDED** by J. Jenkins, that the agenda for the Regular Meeting of 23 April 2013 be approved. **CARRIED**
4. **Motion to approve the minutes for the Regular Meeting of 19 March 2013:**
MOVED by G. Fraiberg, **SECONDED** by J. Jenkins, that the minutes for the Regular Meeting of 19 March 2013 be approved. **CARRIED**

There was no business arising from the minutes.

5. **Presentation from the Dr. James B. Collip Recognition Committee:**

A presentation was made to the Board by Dr. George Pearce, member of the Dr. James B. Collip Recognition Committee. Dr. Collip is widely recognized as one of Canada's greatest medical researchers, particularly his key role as one of the discoverers of insulin. He was born in Belleville and received his early education here. In November 2012, Belleville City Council proclaimed November 20th to be the annual Dr. James B. Collip Day. The committee was formed with the objective of having a provincial memorial plaque erected in Belleville to honour Dr. Collip. Application will be made to the Ontario Heritage Trust in the coming weeks. If successful, the plaque will be unveiled in the summer of 2014 with a major unveiling event. The Committee proposes that the provincial memorial plaque be erected in or adjacent to the Belleville Public Library. The location of the plaque would be a decision of the Library Board, with no cost incurred to the library.

MOVED by T. Christopher, **SECONDED** by G. Fraiberg, to receive the presentation from the Dr. James B. Collip Recognition Committee. **CARRIED**

The Committee members left the meeting. Discussion of the proposal followed.



MOVED by E. Lindenberg, **SECONDED** by R. Rooke, to proceed with the proposal of the Dr. James B. Collip Recognition Committee that a memorial plaque be erected recognizing the work of Dr. Collip on library property, the location to be determined by the Library. **CARRIED**

6. **Presentation by Heather Elston, Accessibility Coordinator the for the City of Belleville:**

Heather Elston, Accessibility Coordinator recently hired by the City of Belleville, introduced herself to the board and gave an overview of her position. This includes working with city departments to assist them in meeting the requirements set by the Accessibility for Ontarians with Disabilities Act, 2005 ("AODA"). She commended the library on the recent changes made to the website.

7. **Items for Information:**

- **Statistics for March 2013**
- **CEO's Report**

MOVED by T. Christopher, **SECONDED** by G. Fraiberg, that the March 2013 Statistics and CEO's report be received for information. **CARRIED**

8. **Financial Statement to 31 March 2013:**

MOVED by T. Christopher, **SECONDED** by R. Rooke, that the Financial Statement to 31 March 2013 be approved. **CARRIED**

9. **Accessible Customer Service Training Video:**

The Accessibility for Ontarians with Disabilities Act, 2005 ("AODA") requires the Library train and document all staff and volunteers who interact with the public, including Board members. The CEO will provide a video link for training that can be done online. Board members are asked to advise the CEO when they have completed the training.

10. **Lockdown Policy:**

MOVED by T. Christopher, **SECONDED** by J. Jenkins, that the Lockdown Policy be approved as presented. **CARRIED**

11. **Other Business:**

1. The CEO will report provide a report within three months on the possibility of interacting with the Wellness Centre to promote the Library.
2. The Board commended the CEO on his presentation of the Library budget at City Council.

12. **Adjournment:**

The meeting was adjourned at 7:35 pm on a motion by E. Lindenberg. The next meeting is scheduled for Tuesday, May 21st.