



**Belleville**  
Public Library &  
John M. Parrott Art Gallery

## **LIBRARY POLICY**

### **Policy Title: PROMOTIONAL DISPLAYS AND POSTING OF COMMUNITY NOTICES**

**Policy Type: Board – Operational**

**Date of Last Review:**

**Approved: June 2015**

**Policy Number: BPL016**

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The Belleville Public Library (BPL) is an information source and meeting place for the community. BPL has display space available for posting notices and pamphlet displays of community interest. The library's first priority is to use these resources to promote Library and Gallery programs, events and services. The second objective is to provide the public with information concerning the community and especially that pertains to educational, cultural, and recreational events.

#### **Provision of Services**

In keeping with Belleville Public Library's mandate to provide free and equitable access in a welcoming and supportive environment, the Library will display or distribute:

- Materials from the Library and Gallery
- Notices on topics of community interest
- Educational courses and programs

**Displays and postings do not imply approval or endorsement by the Library.**

**Items that BPL will not display or distribute include, but are not limited to, the following:**

- Partisan or political postings for individual political parties or candidates (including election campaign materials).
- Advertisements or solicitations for business, promotion of commercial products or services.
- Promotions of a specific faith or religion.

- Material that would violate the Ontario Human Rights Code, Canadian Charter of Rights and Freedoms, federal or provincial laws and regulations
- Material that is contrary to any Library policy.
- All materials must be in suitable format for display, and must meet space requirements.
- The Library will display and distribute materials in appropriate locations for a limited time. It may not be possible to display all materials that are acceptable under this policy at a given time as space is limited.

The Library reserves the right to reject material that, in the Library's sole opinion, may adversely affect public confidence in the Library.

Decisions to refuse display or distribution of materials may be appealed. An appeal must be made in writing to the Library CEO. The CEO is responsible for receiving appeals and notifying appellants of the decision in writing.

While reasonable security precautions are taken, the Library is not responsible for any damage to, or theft of displayed items, equipment or posted material. The library assumes no responsibility for providing materials or special assistance in setting up or taking down displays.

**Definitions**

Commercial: Any particular activity, transaction, act or conduct connected with trade and commerce – including, but not limited to, the buying and selling of merchandise for the exchange of goods or services – whether or not the person or organization with carries it or does so in the expectation of profit.

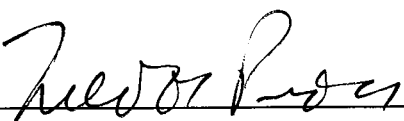
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**Approved by the Belleville Public Library Board on**  9 June 2015

**Signature of Board Chair:**

 \_\_\_\_\_ **Date:**  9 June 2015

**Chief Executive Officer:**

 \_\_\_\_\_ **Date:**  9 June 2015